From The Chairperson

Terri Holland, Former Occupational Therapy Section Chair

The Occupational Therapy Section invites you to take a few minutes to carefully read the 2002 issue of OT Outlook. This publication is your opportunity to become more familiar with the role of the Occupational Therapy Section and to increase your understanding of the Occupational Therapy Practice Act.

Since the last newsletter, the Section has completed the revision of the rules related to the supervision of occupational therapy assistants and limited permit holders, developed and filed a code of ethics rule, presented at several occupational therapy and occupational therapy assistant programs, worked with The Ohio State University to ensure successful completion of the clinical outcome study and presented a summary of the study results to the Ohio legislature.

This newsletter will provide information about recent rule changes related to the supervision of occupational therapy assistants and limited permit holders, suggestions for compliance to these changes and a summary of the new code of ethics rule. These rule changes are the culmination of years of exploration and revision. They are the product of input from several groups and individuals around the state. The Section is optimistic that these changes will have a positive impact on the quality of service throughout Ohio.

This newsletter also includes information that will enable licensees to navigate their way through Section and Board procedures. The Section is aware that contacting the correct person and accomplishing simple tasks can sometimes be a frustrating process. Tasks such as requesting address labels, obtaining continuing education approval, verifying a license, filing a complaint, and changing your name, address, or employment information will become less cumbersome with a few helpful suggestions.

Finally, you will find an executive summary of the Occupational Therapy Clinical Outcome Study completed by The Ohio State University. From the perspective of the Section, the study was successful and will hopefully serve as a platform from which to launch future outcome studies. The Section greatly appreciates the hard work of the research team.

The Section hopes that this newsletter will provide you with helpful and valuable information. You are encouraged to contact the Board office or contact the Section with your questions or ideas. Please remember, all of the Section meetings are open to the public. We invite you and welcome your attendance at the meetings.

Meeting Schedule for 2003

February 13, 2003       June 12, 2003
March 13, 2003          August 14, 2003
April 10, 2003          September 11, 2003

Please contact the Board office at 800-871-1921 to verify the time and place of the meetings if you wish to attend.
Role of the Occupational Therapy Section

The Occupational Therapy Section of the Ohio Occupational Therapy, Physical Therapy and Athletic Trainers Board is a state agency that consists of five (5) members appointed by the Governor for three year terms. Appointments are made with the advice and consent of the Senate to license and regulate the profession of occupational therapy. Nominations are sent to the Governor's office by the Ohio Occupational Therapy Association (OOTA), by interested persons, or by other organizations. The qualifications to serve on the Section include being an occupational therapist who has been engaged in, or actively associated with, the practice of occupational therapy in the State of Ohio for at least five years immediately preceding their appointment. The current members of the Occupational Therapy Section are:

Lois Borin, O.T.
Lois is from the Columbus area. She received her Bachelor of Science Degree from the Ohio State University in 1974. Her clinical specialty has been primarily home health care and rehabilitation services. Lois has served as a consultant to the Ohio Bureau of Human services as a Medicaid reviewer for specialty equipment. She was one of the founding partners of Allied Therapy Associated, Inc., one of the first contract services businesses in Columbus. Lois served on the Ohio Occupational Therapy Association Board as President from 1995-1997. She has held various other board and committee positions. Lois's term expires in August of 2005.

Martha Cameron, O.T.
Marty is from the Columbus area. She received her Bachelor of Science Degree in Nutrition from Cornell University in 1967 and her Masters of Science in Occupational Therapy from the University of Southern California in 1969. Marty assisted in the drafting of the original Occupational Therapy Practice Act and holds the distinction of being the first licensed occupational therapist in Ohio. She is currently a contract therapist with the Alzheimer's Association of Central Ohio. Marty's term expires in August of 2003.

Rebecca LeBron, O.T.
Rebecca is from the Warren area. She has been practicing occupational therapy since she graduated with a Bachelor of Science degree from Cleveland State University in 1986. Rebecca has worked at hospitals as an Occupational Therapy Director in the Cleveland area since 1990. She accepted the Occupational Therapy Director position at Hillside Rehabilitation Hospital in Warren two years ago. Rebecca has served on various committees with the Ohio Occupational Therapy Association (OOTA), and served as the president of the OOTA from 1992 to 1994. She received the Outstanding Administrator Award for the Cleveland District in 1992. Rebecca holds a patent for a back brace called the LeBron TLSO. Rebecca's term expires in August of 2005.

Sally Oberbeck, O.T.
Sally is from the Dayton area. She received her Bachelor of Science in Occupational Therapy from Tufts University - Boston School of Occupational Therapy in 1966 and a Masters of Science in Allied Health from The Ohio State University in 1988. She taught for 11 years in the Mental Health Technology program at Sinclair Community College in Dayton. She has been active in the OOTA at both the district and state level, having been the Dayton district chair, OOTA vice-president and secretary and chair of the OOTA continuing education committee. Sally's term expires in August of 2003.

Hector Merced, O.T.
Hector is from the Cleveland area. He received his Bachelor of Science in Occupational Therapy from the University of Puerto Rico in 1975. The majority of his clinical experience has been in the area of mental health. He has served as the Program Manager of the Occupational Therapy Assistant Program at Cuyahoga Community College for the past 12 years. Hector brings 27 years of experience as an occupational therapist, 12 years as an educator of occupational therapy assistants, and 20 years of managerial experience to the Occupational Therapy Section. Hector's term expires in August of 2004.
Executive Director's Report  
*Carl G. Williams, M.P.A.*

The Occupational Therapy, Physical Therapy and Athletic Trainers Board is currently in the midst of many exciting ventures. Our website has been updated to include many new features. Our meeting minutes are now on line and include archived minutes dating back to January of 2001. Our applications are now on line and include, initial and reinstatement applications, and the licensure law examination. The exam can be down loaded, printed, completed, and returned to the Board office for processing. Hopefully these initiatives will save you a tremendous amount of time. Please remember to read each application and the accompanying instructions carefully to facilitate better processing.

For the first time each of the Sections have come together to introduce legislation to update and to make revisions to each of the Board’s practice acts.

The Occupational Therapy Section has proposed the following changes:

Changes to Chapter 4755.05 of the Ohio Revised Code will:
- Clarify the Occupational Therapy Section’s rule making authority as it pertains to establishing rules regarding continuing education.
- Allow the Board to establish rules regarding the processing and scheduling of renewals.
- Establish provisions for the Occupational Therapy Section to charge fees to cover the administrative costs associated with reviewing continuing education applications.

Changes to Chapter 4755.09 of the Ohio Revised Code will:
- Delete the specifics of the Occupational Therapy Renewal Process. Section 4755.05 will allow the Board to establish these procedures by rule.

Changes to Chapter 4755.10 of the Ohio Revised Code will:
- Allow the Occupational Therapy Section the ability to fine licensees as a part of its disciplinary process.
- Establish a “Clear and Immediate Danger” provision which allows the Occupational Therapy Section to approach a court for immediate relief when there is reason to believe that a licensee poses a threat to the public health, safety, and welfare.

The following provisions will effect the entire OT PT AT Board:

Changes to Chapter 4755.04 of the Ohio Revised Code will:
- Allow the Board to initiate its own complaints.
- Clarify the Board’s ability to subpoena documents.
- Clarify the Board’s enforcement jurisdiction to include all of Chapter 4755 instead of specific sections.
- Clarify the role of the Board’s investigators to include the right to review, audit and obtain copies of patient records, personnel files, and documents.
- Establish a cost recovery provision for persons who are sanctioned to pay for the actual cost of a disciplinary hearing.

You can download a copy of Senate Bill 249 from the 124th General Assembly by logging on to: [http://www.legislature.state.oh.us/](http://www.legislature.state.oh.us/).

After you reach this site, click on Senate and type in 249. You will be able to print off the bill in its entirety.

If you have any questions please give us a call. We appreciate your support and thank you for reviewing our newsletter.

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**New Supervision Procedures**

After three years of gathering data, writing, receiving feedback, rewriting, and meeting with practitioners, the Occupational Therapy Section has created Rule 4755-7-01 of the Ohio Administrative Code, the rule regarding supervision. Some of the ways the new rule differs from the old rule include:
- Limiting the number of occupational therapy assistants and limited permit holders that an occupational therapist may supervise;
• Requiring that the supervising occupational therapist meet with the limited permit holders for supervision once a week, and establish evidence of the meetings, either in the patient records or in a separate document, such as a supervision log; and
• Requiring that the supervising occupational therapist provide supervision to occupational therapy assistants beyond their first year of practice at least once a month, and establish evidence of these meetings.

Copies of the Occupational Therapy Practice Act are available to all licensees and may be received by accessing the Board website at: www.state.oh.us/pyt or by contacting the Board office.

The Section would like to thank the supervision rule advisory committee and all the occupational therapy practitioners who took the time and effort to serve on our advisory committee. The committee reviewed the completed the supervision surveies, feedback sheets, wrote letters and provided the Section members with helpful feedback. The Section is sure that the supervision rule will help ensure greater consumer protection thanks to all of the valuable input that we received. To view the new rule, please visit our website at: www.state.oh.us/pyt.

FAQ's About The New Supervision Rule

Why did we need to change the supervision rule?
The decision to revise this rule came from input from the Investigative Committee. Third party reimbursement pressures often forced occupational therapists to supervise high numbers of occupational therapy assistants. Since the Occupational Therapy Practice Act previously allowed the occupational therapists to determine the number of occupational therapy assistants to be supervised, legally there was nothing the Board could do to stop this from happening. The Section felt that occupational therapists needed more definitive rules to guide their practice and guidelines regarding administrative expectations.

What do you mean by "Supervision Log"?The log is one way the Board's enforcement staff can determine that practitioners are meeting the supervision standards outlined in the Ohio Administrative Code. The logs do not have to be elaborate or record every meeting and contact between the occupational therapist and occupational therapy assistant. They should demonstrate that the supervisor has met the weekly or monthly standard, set by Rule. The logs should also demonstrate that the supervision has been an interactive process. Logs may be in a narrative or checklist format. For a sample supervision log, please visit the Board's website at: www.state.oh.us/pyt.
**Why do limited permit holders need such close supervision?**

Limited permit holders have not passed the NBCOT Certification examination and have not proven that they are truly competent to practice occupational therapy.

The Section wanted rules to ensure adequate supervision for better public protection. The alternative would be to prohibit any practice prior to the receipt of the examination results, as is the rule in some states.

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**Important Renewal Reminder**

This year, the Board office had 125 renewal forms returned because of incorrect addresses, 75 of these were returned without forwarding addresses.

Each licensee is required to notify the Section, in writing, when a change of address, employment or name occurs. Rule 4755-3-08 of the Ohio Administrative Code states, “A licensee or holder of a limited permit shall notify the occupational therapy section of any change of name, place of business or employment, or mailing address within thirty days after the change.” Failure to inform the Section of a change constitutes a violation of the Ohio Occupational Therapy Practice Act.

If you have a friend or co-worker who has moved in the past two years, please remind them to change their information with the Board office. It is possible that some of them may be practicing without a valid license.

You may fax any changes to the Board office at 614-995-5323. Please include your name, license number, home and work phone numbers, and your current employment information. An address change form is available for your use on page 11 of this newsletter.

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**Need A Mailing List or Address Labels of Licensees?**

The Board office cannot provide the public with requests for mailing lists of licensees or with labels. If you need this information, please contact the Ohio Data Network (ODN) at:

614-752-2222 or 888-322-7878
Choose Option 5

ODN prefers receiving requests via facsimile at 614-728-5253.

You will need to provide ODN with a contact name, a company name, an address, a telephone number, and a facsimile number. Please make sure you advise ODN regarding the specific nature of your order. For example, “a mailing list of occupational therapists with the OT, PT, & AT Board who reside in Franklin County”. If you do not provide a specific county or zip code for the information that you need, you will get a full listing, and will have to pay for every occupational therapy practitioner licensed in the State of Ohio.

ODN will fax a cost estimate to you within 48 hours. ODN will not process your order until they receive your payment. It takes ODN approximately one to two weeks from the date of payment to process orders. The normal method of shipping is via regular mail. However, customers can pay to have their orders shipped via FedEx or UPS.

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**Welcome To Cindy Kief**

**New OTA Advisor to the Section**

We are pleased to announce that Cindy Kief has been appointed to serve as the OTA Advisor. Cindy is a member of the faculty at Cincinnati State University in the OTA program. She has been licensed in Ohio since 1978. The Occupational Therapy Section had been looking for input from a licensed occupational therapy assistant for some time and Cindy, who has previously provided advice to the Section on the supervision rule, agreed to serve. Her term as advisor runs from January 1, 2003 to January 1, 2004. Again, the Section would like to welcome Cindy and thank her for agreeing to serve.
Enforcement Actions  
(May 1, 2001 through July 31, 2002)

Gregory Brighton, O.T.A.  
*Disciplinary Consent Agreement / Written Reprimand*

Donnell Ezell, O.T.A.  
*Disciplinary Consent Agreement / Written Reprimand*

Peggy Kleer, O.T.  
*Six (6) Month Suspension / Indefinite Probation*

Della Runyon, O.T.A.  
*Disciplinary Consent Agreement / Three (3) week suspension*

Meena Shah, O.T.  
*Disciplinary Consent Agreement / Written Reprimand*

Bryan Sterne, O.T.  
*Disciplinary Consent Agreement / Written Reprimand*

You must submit a public records request to the Enforcement Division, via letter or facsimile, to obtain additional information regarding the above actions. Please send your requests to: The OT PT AT Board, Attention Enforcement Division the facsimile number is 614-995-0816 . The mailing address is 77 South High Street, 16th Floor, Columbus, Ohio 43215-6108.

Spot Checks

To assure consumer protection, the enforcement staff conducts random/unannounced inspections of occupational therapy personnel. These visits are a proactive approach to affirm compliance with Ohio laws and rules and include, but are not limited to: verifying the credentials of occupational therapy personnel, reviewing patient documentation of occupational therapy services, and checking the display of wall certificates. Spot check information is reviewed by the Occupational Therapy Investigative Committee each month and a follow-up letter is sent to the licensee. The Committee clarifies any misinterpretation of the law, and makes recommendations when necessary.

Complaints

Occupational therapy practitioners shall protect the public by reporting any conduct that they consider unethical, illegal or incompetent relating to the practice of occupational therapy.

To file a complaint, please write to:

The Occupational Therapy Investigative Committee  
77 South High, 16th Floor  
Columbus, Ohio 43215-6108

You must include your name, address and telephone number. The Investigative Committee cannot respond to anonymous complaints. Your complaint will be held in confidence and your cooperation is valued.

Board Staff

The Ohio Occupational Therapy, Physical Therapy and Athletic Trainers Board is responsible for regulating and licensing Ohio’s occupational and physical therapy practitioners and athletic trainers. When you contact the Board office, our highly dedicated and competent staff will assist you.

The Board’s staff consists of nine employees:

Carl G. Williams, MPA  
Executive Director

Lisa Foor, MSA  
Enforcement Division Supervisor

Kimberly Stein and Amanda Ware  
Investigators

Stephanie Youst  
Executive Secretary

Gina Longstreth  
Administrative Assistant

Mary Jane Langlois, Diane Moore and Thanh “Mai” N. Vo  
Certification Licensing Examiners

Please contact any staff person for assistance at 800-871-1921 or (614) 466-3774.
Board Website

Please visit the Occupational Therapy, Physical Therapy and Athletic Trainers Board website at www.state.oh.us/pyt. The staff has made numerous revisions to the website, including the addition of the most current copies of the practice acts (laws and rules) for all three Sections. Applications, meeting minutes, new links and recent newsletters are also available. Please use the website to obtain: name/address change requests, duplicate wall certificate/pocket identification card requests, continuing education approval forms, application requests, meeting dates, and meeting locations.

Continuing Education Approval Process

Continuing education is mandatory for compliance with the Occupational Therapy Practice Act. Each licensee must submit proof of completion of 20 hours of continuing education as a part of their biennial renewal.

Prior approval is not required for workshops, seminars and/or conferences if they meet the criteria stated in Rule 4755-9-01 of the Ohio Administrative Code. This Rule states, in part, that acceptable continuing education may include, "Participation in professional workshops, seminars and/or conferences. No limit of contact hours. Credit is obtained by participating in presentations that have either been approved by the Occupational Therapy Section, sponsored by the American Occupational Therapy Association or The Ohio Occupational Therapy Association, or which otherwise meets the following criteria:

(a) It contributes directly to professional competency;
(b) It relates directly to the clinical practice of occupational therapy; and,
(c) It is conducted by individuals who have demonstrated expertise in the subject matter of the program.

Licensees do not have to gain prior approval from the section for workshops, seminars or courses if the above criteria have been met."

However, you may submit information for prior approval either as a presenter or an attendee. In order to submit a course for prior approval, the Section requests that you submit the required information 60-90 days prior to the event. You may obtain a continuing education approval request form from the Board office or from the Website at: www.state.oh.us/pyt. Please submit an outline/agenda of the course, objectives, and bibliographical information on the presenter(s).

The material will be reviewed for content, the number of hours, and the qualifications of the presenter. Please note that time for breaks and lunches will NOT be counted towards the approved hours. Course approvals are valid for one year from the date of the approval letter.

The Section may reinstate the $25.00 approval fee per course in the future.

The Section approves on-line courses when the necessary proof of completion and relevancy to the practice of Occupational Therapy can be demonstrated. There is a limit of 12 hours per renewal cycle for this category.

The Ohio Revised Code specifically designates the number of credit hours for each continuing education category. Please review the licensure law, which can be accessed through our Website. If a course exceeds the number of hours designated in the Revised Code, the Section can only approve the number of hours for that specific category. If an individual exceeds the 20 continuing education hours requirement within the two year renewal period, there is no way to carry over the hours to the next renewal cycle.

If you have any further questions regarding continuing education, please contact Stephanie Youst at 800-871-1921 ext. 55323 or 614-995-5323.
Clinical Outcomes In Occupational Therapy Executive Summary
The Ohio State University Research Foundation

Project Aims: The Clinical Outcomes in Occupational Therapy project was funded by the Ohio OT/PT/AT Licensure Board from September 2000 through December 2001, with oversight by the Occupational Therapy Section. The project goals were to produce information on occupational therapy effectiveness and to begin to establish benchmarks for occupational therapy outcomes in rehabilitation. Outcomes for patients with hand injury/surgery and patients status post cerebral vascular accidents (CVA) were targeted, as these patients are primary consumers of occupational therapy during their rehabilitation. An 8 week period of occupational therapy intervention was evaluated. Specific goals of the project were to: 1) evaluate functional performance in areas of occupational therapy focus, 2) identify benchmarks for patient outcomes, 3) analyze the facility's cost for occupational therapy services for CVA and Hand patients, 4) correlate the facility's cost with patient outcomes, and 5) develop a model of occupational therapy outcomes research in Ohio Rehabilitation programs.

Method: Data from 12 rehabilitation sites were collected. Each site had a coordinator who attended a project training and implemented the study in his/her site. Patients received direct, regular occupational therapy services and were without significant secondary diagnoses or cognitive impairment. All tests were given at the time of entrance into occupational therapy services and approximately 8 weeks later (or at the time of discharge). Functional performance was measured by the Canadian Occupational Performance Measure (COPM) and either the Functional Independence Measure (FIM) for the CVA patients or the Disabilities of the Arm, Shoulder and Hand (DASH) measure for the hand patients. Health-related quality of life was measured by the SF-36. Patients completed a satisfaction with occupational therapy services scale at the end of treatment. In addition the Community Integration Questionnaire was administered by phone two months after patients were discharged from service.

Costs were computed using an estimated facility cost per treatment unit and a record of the units of occupational therapy services each patient received (using CPT codes).

Project Results: A total of 66 patients were entered into the study. Completed data was collected on 54 patients, 21 who had CVAs and 33 with hand injury or surgery. The mean age for the CVA/hemiparesis patients was 66.8 years, and for hand patients, 44 years. About 62% of the sample were women and 38% were men. The CVA patients received 57.4 units of occupational therapy services, and hand patient received 54.2, of which 7.3 (15%) were physical agent modalities.

The CVA patients improved about 3.25/10 points on the COPM. In this scale, the patient rates his/her performance in priority self care, work and leisure goals. Initially the patients rated their performance as 2.83/10 and at the end of 8 weeks as 6.2/10. The hand patients rated their performance on the COPM as 3.42/10 at the beginning of treatment and as 7.62/10 at the end. Statistical analyses of the changes in COPM performance were highly significant.

On the FIM, the CVA patients scored an average of 4.62 at the beginning of intervention and 5.88 at the end. Patients' self care function improved from needing minimal assistance to modified independence. There was a very significant change in their degree of independence which meant they could live with less assistance. This change was statistically significant and was greater than that reported in other studies of patients with CVA. On the DASH, the patients improved from 1.77 initially to 3.04 at the end of 8 weeks. This change meant that initially they were unable to perform activities, or performed them with severe difficulty; at the time of discharge, they performed activities with moderate difficulty. This level of improvement was clinically and statistically significant; 24 of the 28 patients who were working at the time of injury had returned to work at the end of 8 weeks.

In health-related quality of life (SF-36), the CVA patients made significant improvements in physical roles and social participation; they did not improve in general health. The hand patients also increased in physical role and social participation,
It seems that they improved in their activity levels, but general health issues (of which there were few) remained. This result is logical as general health is not the focus of rehabilitation.

Community integration was measured by the CIQ approximately 8 weeks after the post test. Patients indicated that they completed community, household, shopping, and banking activities with "someone else". It is not clear from the results if the person accompanying them on their routine community activities provided assistance or companionship.

Patient satisfaction with occupational therapy was high for all of the patients. The average scores were 2.82/3 for CVA patients and 2.76/3 for hand patients. Scores were almost uniformly high; none of the patients indicated that they were dissatisfied.

The program cost per unit of occupational therapy intervention varied from $8.62 to $28.01. The mean program cost was $12.62. The number of units that each patient received also varied within each diagnostic category.

With patients combined, the number of units received in the 6-8 week period ranged from 8 to 178. The costs varied from $715.52 to $8095.83. Average cost for CVA patients was $911 and for hand patients was $650. In the CVA patients costs correlated with improvements in FIM scores. Patients with lower initial FIM scores cost more (received more services), and patients who made greater gains received more treatment at great cost. In the hand patients, costs were not associated with functional gains. However, functional improvements were highly related to changes that patients observed in their goals.

**Summary:** This outcome study provided positive results on the effectiveness of occupational therapy services. Although the sample for the study was smaller than desired, the findings were globally positive with statistically significant improvements by patients in the functional performance areas of occupational therapy focus. Patients made functional gains in the 8 weeks of occupational therapy services that were important to them (as reflected in the COPM scores) and reported to be highly satisfied with occupational therapy services.

The vast majority of hand patients (24 of 28 employed) returned to work. Of the 10 CVA patients who were employed at the time of their trauma, 6 returned to work and 4 went on disability. The program cost for services to these patients was highly varied. The cost was higher for CVA patients than hand patients ($911 compared to $650); however these comparisons are made with caution as cost per unit for occupational therapy services varied from $8.60 to $28.

Limitations of the study include the sample size, the lack of blind evaluation, and the unexplained variability in program cost data. The instruments effectively captured changes in patient’s functional performance. It is recommended that the project continue with the same instruments, expanding the participating sites and diagnoses. Data can be collected using a website, so that therapists can enter evaluation results on-line and data can be directly imported to an SPSS database. This model for data entry will decrease the therapist's and investigator's time to collect and analyze the outcome measures. An ongoing data base of occupational therapy outcomes would have value for Ohio's rehabilitation programs, consumers, and the profession.

**Special Thanks**

Again, the Board would like to thank the Ohio State University research team for all of their work. The Section would like to thank all of the clinicians, site coordinators, and patients who played a role in gathering this data. We really believe Ohio is in a better place because of your willingness to serve.

**Employer Verification**

If you employ occupational therapy practitioners, it is not only important to verify current licensure, but also to ensure that the licensee has not had any disciplinary action taken against them. Disciplinary actions are public records and may be accessed in two ways.
1) One may visit the Board’s website at www.state.oh.us/pyt and choose the “license verification” tab. Enter the name of the occupational therapy practitioner and look at the results under the “disciplinary action” section. If there has been no disciplinary action, it will be listed as “none”. If disciplinary action has been taken, persons are instructed to contact the Board office. A public records request must be submitted to the Enforcement Division, in writing, before additional information can be released.

2) One may also obtain information regarding disciplinary action by performing a “self-query” through the Federal Department of Health and Human Services’ Healthcare Integrity Protection Data Bank (HIPDB). The “self-query” can be performed by accessing the HIPDB website at www.npdbhipdb.comqueryat.html.

Correspondence Regarding Occupational Therapy Practice Questions

Professional concerns regarding the practice of Occupational Therapy should be forwarded to the Section in writing.

Persons are encouraged to read the Occupational Therapy Practice Act before forwarding any correspondence to the Occupational Therapy Section, since the answer to your question may be in the Practice Act. This information is available on our website at www.state.oh.us/pyt.

Correspondence must be received at least 5 days before a regularly scheduled Section meeting to be considered. Please see a copy of the 2003 meeting dates on page 1.

License Verification

The cost of verifying a license to another state board is $30.00. Licensees can save time by forwarding a cashier’s check or money order (no personal checks please) to the Board office with the request. The check or money order must be made payable to the “Treasurer, State of Ohio”.

Please enclose the appropriate forms to facilitate processing. Requests should be forwarded to the Board office at 77 South High Street, 16th Floor, Columbus, Ohio 43215-6108. Processing takes approximately three weeks.

Code of Ethics

The Occupational Therapy Section has been studying the need for inclusion of a code of ethics in the Occupational Therapy Practice Act. Following a review of codes of ethics from other licensure boards, as well as that of AOTA, the Section developed an initial draft. After receiving input from OOTA and others, a final draft was adopted. This became part of the Ohio Revised code in September 2002. To view the new code of ethics, in its entirety, please visit our website at www.state.oh.us/pyt.

Did You Know?

That as of January 22, 2003 the Occupational Therapy, Physical Therapy and Athletic Trainers Board has 17,668 licensed professionals.

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We would like to thank you for taking the time to read this newsletter. Hopefully this information will assist us in our efforts to provide the citizens of Ohio with the highest quality of occupational therapy services. We welcome any feedback that you can provide us regarding any of the information contained in this newsletter. Good luck to you!

Sincerely,

The Occupational Therapy Section
Name • Address • Employment Change & Duplication Request Form

This form must be notarized when requesting a name change, wall certificate, or identification card. For name change, please include duplication of legal documentation. (Marriage License, Divorce Decree, other legal papers).

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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Work Phone #</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Duplicate Request for Wall Certificate**

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Amount Enclosed</th>
<th>How do you wish your name to appear on your new wall certificate?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Reason: Correction/Marriage/Divorce/Other</th>
<th>Explain</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Duplicate Request for Identification Card**

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Amount Enclosed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Reason: Correction/Marriage/Divorce/Other</th>
<th>Explain</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I, being duly sworn, depose and say that the information referred to in this form are true.

<table>
<thead>
<tr>
<th>Signature of Licensee</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Subscribed to and sworn to before me this ______ day of ______, 20____

<table>
<thead>
<tr>
<th>Signature of Notary Public</th>
<th>My Commission Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Seal</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fee Schedule</th>
<th>Wall Certificate</th>
<th>Identification Card</th>
</tr>
</thead>
<tbody>
<tr>
<td>PT/PTA</td>
<td>$20.00</td>
<td>$10.00</td>
</tr>
<tr>
<td>OT/OTA</td>
<td>$20.00</td>
<td>$10.00</td>
</tr>
<tr>
<td>AT</td>
<td>$20.00</td>
<td>$10.00</td>
</tr>
</tbody>
</table>

Please make Money Order, Cashier’s Check, Or Business Check Payable to: Treasurer, State Of Ohio

For Office Use Only

<table>
<thead>
<tr>
<th>DOCUMENT ATTACHED</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Received:</th>
<th>CK/MO.</th>
<th>Amount $</th>
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</thead>
<tbody>
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</table>

<table>
<thead>
<tr>
<th>Issued Date:</th>
<th>I.D NO.</th>
<th>Wall Cert. No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

OTPTAT FORM 001 Revised 3/20/01

Please forward completed form to:

OHIO OCCUPATIONAL THERAPY, PHYSICAL THERAPY AND ATHLETIC TRAINERS BOARD
77 S HIGH ST 16th FL • COLUMBUS, OHIO 43215-6108
Telephone # (614) 466-3774 • (800) 871-1921 • Fax # (614) 995-0816