



Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board

77 South High Street, 16th Floor
Columbus, Ohio 43215-6108

Governor
Mike DeWine
Executive Director
Melissa Anthony

Requirements for Determination of Criminal Convictions from Licensure

If you are applying for determination on a criminal conviction, you must provide the Board with a signed statement describing the details of the event(s) that led to the conviction and certified copies of the following court records:

1. Indictment
2. Plea Entry
3. Disposition
4. Sentencing Entry
5. Terms of Parole or Probation
6. Parole or Probation Release/Discharge

Failure to provide these documents will result in a delay of processing your determination request. If you have any questions about this requirement, please contact the Board at 614-466-3774 or board@otptat.ohio.gov.

You can upload the required forms with your application on the eLicense portal at <https://elicense.ohio.gov> or mail the required forms to the Board Office located at: Ohio OTPTAT Board, 77 South High Street, Floor 16, Columbus, Ohio 43215-6108.

The Board is not bound by a determination made if, on further investigation, the Board determines that the criminal convictions differ from the information presented in the determination request.

