

Ohio OTPTAT Board
Physical Therapist/Physical Therapist Assistant
Endorsement Application Instructions

The **endorsement application** applies to any individual who:

- has passed the National Physical Therapy Examination (NPTE), **AND**
- holds a current, valid license to practice physical therapy in another U.S. state or territory.

You may not practice physical therapy in Ohio until you receive a license.

Non-U.S. Educated Applicants for Licensure. Please review the *Guidelines for Non-U.S. Educated Applicants for Physical Therapy Licensure* document on the Board’s website for information about the additional application requirements for Non-U.S. educated applicants.

REQUIRED DOCUMENTS

Applicants are required to electronically upload documents to apply for licensure.

Document to Upload with your online application
Non-refundable application fee of \$100.00. Pay fee with online application. Acceptable forms of payment are: Master Card, Visa, or Discover.
Certification of Entry-Level Education Upon program completion, applicant will submit form to the academic program. The academic program will return completed form to the applicant. In lieu of the Certification of Entry-Level Education form, the Board will accept an Official Transcript from the CAPTE Accredited Program. The applicant is required to upload the completed form/transcript with online application. Retain the hard copy for your records.
Verification of Licensure You must provide an official verification from any jurisdiction in which you hold or have ever held a license, certification, or registration to practice physical therapy or another health care profession. Jurisdiction means any state, U.S. territory, or foreign country. Upload the completed form with online application. If submitting verifications from multiple states, please scan all verifications into one pdf document, then upload one attachment to the online application. Retain the hard copy for your records.
Applicants with Felony Convictions Please review the <i>Requirements for Applicants with Felony Convictions</i> document on the Board’s website for information about information that should be submitted to expedite the processing of your application. Upload documentation to the online application.
Non-U.S. Educated Applicants Only: TOEFL-ibt, upload your TOEFL-ibt examination score with the online application. Retain the hard copy for your records.

These documents are required to be sent directly to the Ohio OTPTAT Board, such as background checks, and credential evaluation.

Documents that must be sent directly to the Board
FSBPT NPTE Exam Score Transfer You are required to contact the Federation of State Boards of Physical Therapy (FSBPT) https://www.fsbpt.org/Licensees/BecomeLicensedinAnotherState/ScoreTransferService.aspx to request a score transfer to the State of Ohio.
Ohio Jurisprudence Exam Registration You are required to register with the Federation of State Boards of Physical Therapy (FSBPT) AT https://www.fsbpt.org/ExamCandidates.aspx to sit for the Ohio Jurisprudence Exam. You are required to submit your examination registration fee directly to the FSBPT. FSBPT cannot make you eligible to sit for the Ohio Jurisprudence Exam until <i>after</i> you register to sit for the exam. Review the OH PT JP Candidate Handbook for additional information.
Criminal records check. Please review the <i>BCI/FBI Criminal Records Check Instructions</i> document on the Board’s website for additional information. Please note that if your license is not issued within 6 months of the date the Board receives the criminal records check results, you will be required to submit new criminal records checks.
Non-U.S. Educated Applicants for Licensure: Credential Evaluation The Credential Evaluation must be mailed or emailed directly from the Credentialing Agency to the Ohio OTPTAT Board.

Additional requirements for individuals who have not practice physical therapy for five or more years prior to the date of this application. The Physical Therapy Section defines “out of practice” for a physical therapy practitioner as working less than 500 hours over a five-year period.

FSBPT NPTE Registration. You are required to register with the Federation of State Boards of Physical Therapy (FSBPT) <https://www.fsbpt.org/ExamCandidates.aspx> to sit for the NPTE. You are required to submit your examination registration fee directly to the FSBPT. FSBPT cannot make you eligible to sit for the NPTE until *after* you register to sit for the NPTE.

TO APPLY

Complete the online application through the Ohio elicense portal: <https://elicense.ohio.gov>

Failure to supply required information may result in denial of the application.

If your application remains incomplete for one year from the date it is received, your file will be closed.

Providing your Social Security Number for licensure is required by state & federal law.

AFTER YOU APPLY

Following submission and payment for your application, you will receive an email confirming your submission and payment. Once you have submitted your application you cannot make any changes to your application.

If you need to contact the Ohio OTPTAT Board, please visit: <http://otptat.ohio.gov/ContactUs.aspx>

Revised March 29, 2019



State of Ohio

Occupational Therapy, Physical Therapy, and Athletic Trainers Board

Criminal Records Check Instructions

Criminal Records Check Required for Initial Licensure

Section 4755.70 of the Ohio Revised Code requires all individuals applying for a license issued by the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board to submit fingerprints for a criminal records check completed by the Ohio Bureau of Criminal Identification and Investigation (BCI) and the Federal Bureau of Investigation (FBI).

Instructions for Individuals Residing in Ohio or within 75 miles of Ohio

Applicants residing in Ohio or within 75 miles of Ohio are required to utilize "WebCheck" to electronically submit their fingerprints to BCI. The Board will typically receive the results of a criminal records check submitted via "WebCheck" within 7 to 10 business days. In addition to the [\\$22 BCI fee](#) and the [\\$25.25 FBI fee](#), the electronic fingerprinting company or law enforcement agency may charge its own fee to process the fingerprints.

Since the law requires applicants to submit a records check completed by both BCI and the FBI, you must use the services of a "WebCheck" vendor. The sheriff's offices in most of Ohio's 88 counties participate in "Webcheck." A list of other "WebCheck" vendors in Ohio, arranged by county, is available online at:

<http://www.ohioattorneygeneral.gov/Business/Services-for-Business/WebCheck/Webcheck-Community-Listing>

You need both the BCI and FBI records check for initial licensure. By law, the Board cannot complete the processing of your application until it receives the background check reports from BCI and FBI.

Steps for "WebCheck"

1. Identify a "WebCheck" vendor that has **(BCI & FBI)** listed after the vendor's name.
2. Tell the "Webcheck" vendor to select **"OT, PT, and Athletic Trainers Board"** from the Direct Copy dropdown list at the Webcheck workstation.
3. Request both a BCI and FBI criminal records check.
4. List the reason fingerprinted as: **Required for licensing per ORC 4755.70**
5. Agency Code: **1AB002** (if requested)
6. Submit your fee directly to the "WebCheck" vendor. **Do not send your fingerprints or fee to the Board.**

Bring the following information with you to the Webcheck Vendor:

(1) this notice; (2) a valid form of photo identification, and (3) payment, in the appropriate amount and form, payable to the vendor.

Instructions for Individuals Residing more than 75 miles from Ohio

You must contact the Board at board@otptat.ohio.gov or 614-466-3774 to request that the Board mail you the appropriate forms to have your fingerprints taken at a local law enforcement agency. Please note, the Board will not mail these cards until after you submit an initial application for licensure. In addition, it takes the FBI 3 to 4 months to process ink rolled fingerprints. Since Ohio does not have temporary licensure, please take this delay into account. You may also elect to physically come to Ohio to have your fingerprints taken electronically to minimize the time it takes to process your application.

Additional Information for Individuals Who Previously Submitted Fingerprints to BCI

When an individual submits fingerprints to BCI for a criminal records check, BCI will keep the fingerprints on file for twelve (12) months. If less than one year has passed since the initial submission of fingerprints to BCI, the applicant can request that BCI run another check on the same fingerprints and run a new criminal record check report to be sent to the Board. In this situation, BCI charges the applicant \$8. You will need to provide BCI with the information identified above in the "Steps for WebCheck" section of this notice. If more than 12 months passed since you submitted your fingerprints to the BCI, you will need to submit new fingerprints and follow the steps identified in the first page of this notice.

This service only applies for the BCI check. Even if you previously submitted your fingerprints to the FBI, you will need to identify a "WebCheck" vendor that has (BCI & FBI) listed after the vendor's name, submit new fingerprints, and request that the FBI criminal records check results be sent directly to the Board. You will need to bring this notice with you to the "WebCheck" vendor but will only need to request the FBI check.

Frequently Asked Questions

Question: I recently had an FBI records check completed for another purpose. Can I just use those results to meet the requirements of the Board? **Answer:** No. The law requires that an applicant for an initial license from a licensing agency shall submit a request to the bureau of criminal identification and investigation for a criminal records check of the applicant. Upon completion of the criminal records check, the superintendent of BCI shall report the results of the check, and any information the FBI provides, to the licensing agency identified in the request for a criminal records check.

Question: How much time will this add to the licensure process? **Answer:** The Board typically receives the criminal records check results approximately 7-10 days after you are electronically fingerprinted. For out-of-state applicants completing the ink-rolled fingerprints, it takes the FBI 3-4 months to process the fingerprints and submit the results of the criminal records check to the Board.

Question: What happens if I have a criminal history reported to the Board? **Answer:** The Board will review the records related to the criminal history and determine if the offenses identified make you ineligible for licensure in Ohio.

Question: Will I need to submit a criminal record check to renew my license every two years? **Answer:** No. The records check requirement does not apply to the biennial renewal process or to individuals reinstating an expired Ohio license.



State of Ohio

Occupational Therapy, Physical Therapy, and Athletic Trainers Board

Requirements for Applicants with Felony Convictions

If you are applying for licensure in the State of Ohio and you were convicted of a felony, you must provide the Board with a signed statement describing the details of the event(s) that led to the felony conviction and certified copies of the following court records:

1. Indictment
2. Plea Entry
3. Disposition
4. Sentencing Entry
5. Terms of Parole or Probation
6. Parole or Probation Release/Discharge

Failure to provide these documents will result in a delay in the processing of your applications. If you have any questions about this requirement, please contact the Board at 614-466-3774 or board@otptat.ohio.gov.

You can upload the required forms with your application for licensure on the eLicense portal at <https://elicense.ohio.gov> or mail the required forms to the Board office located at: Ohio OTPTAT Board, 77 South High Street, Floor 16, Columbus, Ohio 43215-6108.



State of Ohio

Occupational Therapy, Physical Therapy, and Athletic Trainers Board

Certification of Entry Level Education

Section I: This portion must be completed by the applicant. Please print or type.	
Name (First, Middle, Last):	Maiden Name:
Complete Mailing Address	
Social Security Number or Alien Registration Number:	Date of Birth: (mm/dd/yyyy):

Applicant's Signature

Date

Section II: This Section must be completed by an official from the program where a physical therapy degree was earned. The program completion date may be different from the date you walk across the graduation stage. Certification of program completion must come from your academic program with an ink seal or digital certification. If an embossed seal is used, the Board may ask you to mail it in. The academic program will return completed form to the applicant. The applicant is required to upload the completed form with online application. Retain the hard copy for your records. The Board will also accept the completed form directly from the academic program. **Please print or type.**

I hereby certify that _____ completed the didactic and
(Student's Name and SSN)

clinical education requirements of the _____ program on _____
(Program Type : PT,PTA) (mm/dd/yyyy)

and is eligible for or has been granted the degree of _____
(Degree: AAS, Certificate, BS, MPT, DPT etc.)

Name of Institution:

City, State, Zip Code:

Phone Number w/ Area Code:

Is this entry level program CAPTE
accredited? Yes No

FSBPT School Code:

Print Name

Title

Signature

Date

If a Notary Public is used, please complete the following:

Subscribed and sworn to in my presence this _____ day of _____, Year _____.

Signature of Notary

Date Commission Expires

Return This Document To the Applicant:

The applicant will upload the completed form to:
<https://elicense.ohio.gov>

School or Notary Seal



State of Ohio

Occupational Therapy, Physical Therapy, and Athletic Trainers Board

Verification of Licensure

This form must be completed by an official from each jurisdiction where the applicant currently holds or has ever held a license, certification, or registration to practice an occupational health profession. Jurisdiction means any state, U.S. territory, or foreign country. You may copy this form and forward it as needed. Please contact each state directly to determine their license verification process. The Board will accept another state's verification of licensure form, provided that it contains the information requested below.

This section must be completed by the applicant. Please print or type.		
Name (First, Middle, Last):		Maiden Name:
Name as it appears on this state's license, certificate, registration, or permit:		
Type of License/Certificate/Registration/Permit: <input type="checkbox"/> OT <input type="checkbox"/> OTA <input type="checkbox"/> PT <input type="checkbox"/> PTA <input type="checkbox"/> AT <input type="checkbox"/> LO <input type="checkbox"/> LP <input type="checkbox"/> LPO <input type="checkbox"/> LPED <input type="checkbox"/> Other _____	Jurisdiction	License Number
Social Security Number:	Date of Birth (mm/dd/yyyy):	

The Ohio OT PT AT Board requests that I submit evidence of my license/certification/registration/permit in your jurisdiction. You are hereby authorized to release any information in your possession pertaining to me directly to the Ohio OT PT AT Board. The jurisdiction must mail the completed form directly to the applicant.

Applicant Signature

Date

This section must be completed by an administrative officer of the regulatory agency. Please print or type.			
Licensure Jurisdiction:	License Number:	Original Issue Date:	Expiration Date:
Current Licensure Status: <input type="radio"/> Active <input type="radio"/> Inactive/Expired <input type="radio"/> Suspended/Revoked <input type="radio"/> Other (Explain)			
The license was issued on the basis of: <input type="radio"/> Examination <input type="radio"/> Endorsement <input type="radio"/> NBCOT or BOC or ABC <input type="radio"/> Grandfather <input type="radio"/> Other (Explain)			
Has the applicant's license to practice ever been restricted or disciplined in any way? If yes, please explain and attach any relevant documentation.			
Does the applicant have any pending complaints or is the applicant currently under investigation? If yes, please explain and attach any relevant documentation.			

Print Name

Title

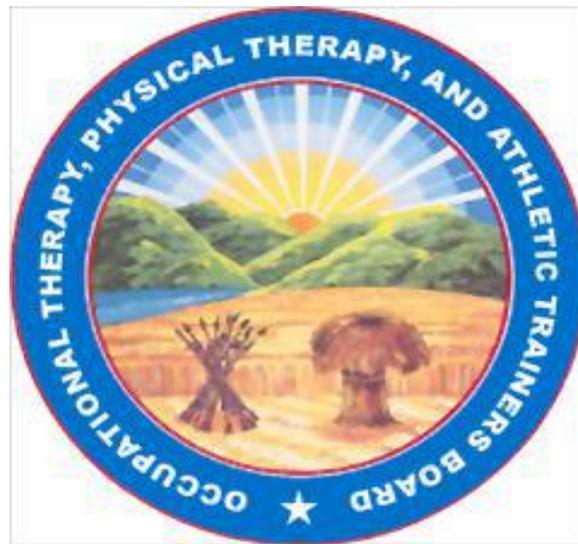
Signature

Date

Return This Document To the Applicant:
 The applicant will upload the completed form to:
<https://elicense.ohio.gov>

Board Seal

**Physical Therapy Section
Ohio Occupational Therapy, Physical
Therapy, & Athletic Trainers Board**



**Candidate Handbook
for the
Ohio Physical Therapy
Jurisprudence Examination**

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Appendix A - Content Outline

I. Security Information

Passing the Ohio Physical Therapy Jurisprudence Examination is required in order to receive your license to practice as a physical therapist or physical therapist assistant in the State of Ohio. The Physical Therapy Section of the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board (Board) requires ALL applicants for licensure to pass the Jurisprudence Examination in order to demonstrate minimal understanding of the laws and rules governing the practice of physical therapy in Ohio. Requiring a passing score on the Jurisprudence Examination is one assurance that anyone granted a physical therapist or physical therapist assistant license in Ohio possesses the necessary knowledge to treat patients with skill and safety.

Understandably, you will want to take advantage of all available resources when preparing for this important examination. While a student, you may have considered fellow students to be good resources for learning about questions that were on examinations. However, according to rule 4755-27-05 (B)(2) of the Ohio Administrative Code, **it is illegal and unethical to recall (memorize) and share questions that are on the examination or to solicit questions that are on the Jurisprudence Examination from other applicants who have taken the exam.**

What Do You Mean by “It's Illegal to Recall Questions”?

Each candidate who sits for the Jurisprudence Exam must accept the Security Agreement. The Security Agreement states that the exam and items contained therein are owned by the Physical Therapy Section and the Federation of State Boards of Physical Therapy and protected by Federal Copyright Law.

It also informs applicants that no part of the examination may be copied or reproduced in part or whole by any means whatsoever, including memorization.

Recalling questions from the examination and sharing them with anyone else violates both the Federal Copyright Law and the FSBPT Security Agreement that applicants must accept before taking the Ohio Physical Therapy Jurisprudence Examination.

Items from the Exam are Not to be Recalled for Any Purpose

Why is it Unethical to Ask Someone Else for Recalled Questions?

Soliciting recalled questions from applicants who have previously taken the examination is unethical for several reasons. The primary reason is obvious; you are expected to pass the test based on your own merit without assistance. The members of the public who will entrust you with their well-being expect that you are a trustworthy and competent individual.

You are encouraging applicants to commit illegal acts if you are soliciting questions from previous test takers who have accepted the FSBPT Security Agreement.

Items from the Exam are Not to be Solicited for Any Purpose

What Happens If I Do Share or Solicit Recalled Questions?

- The Federation of State Boards of Physical Therapy will continue to actively prosecute individuals who violate the security agreement.
- The Federation will also report any incidents of applicants requesting questions or sharing questions to the Physical Therapy Section of the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board.
- Applicants who are prosecuted by the Federation or who are reported to the Physical Therapy Section for soliciting or sharing questions will severely damage their chances of being licensed due to violation of rule 4755-27-05 (B)(2) of the Ohio Administrative Code.

II. The Examination

Testing Accommodations

Effective March 27, 2019, testing accommodations can be requested through FSBPT at <http://www.fsbpt.org/SecondaryPages/ExamCandidates/TestingAccommodations/Accommodations.aspx>.

Examination Fee, Method of Payment and Registration

Endorsement and reinstatement applicants should register with the Federation of State Boards of Physical Therapy (FSBPT) for the Jurisprudence Examination at the same time they submit their application to the Physical Therapy Section.

Applicants for licensure by examination may register with the FSBPT within ninety (90) days before program completion, if your program allows.

- **\$65 Jurisprudence Examination fee payable to the FSBPT.** Visit their web site at <http://www.fsbpt.org> regarding registering for the exam and other information. You may pay the Federation of State Boards of Physical Therapy (FSBPT) either by Visa or MasterCard.
- **\$29.50 Prometric testing fee payable to the Prometric Testing Center** at the time of scheduling. Visit their web site at <http://www.prometric.com> for more information on scheduling the exam and other information. Payment for the Prometric Testing Center fee may be made by credit card (Visa or MasterCard) or by direct debit to a checking account. It is not possible to pay at the testing center.

The total fee for the Jurisprudence Exam is \$94.50. This fee is in addition to the initial Ohio OTPTAT Board licensure application fee, and any other fee charged by FSBPT for the National Physical Therapy Examination (for applicants by Examination) or for the Examination score transfer (for applicants by endorsement).

Scheduling the Examination

1. You will be required to register on-line with the FSBPT for the Jurisprudence Examination at <http://www.fsbpt.org> (use the Quick Link to “Exam Registration”). Please review the information above for recommendations on when to register for the Jurisprudence Examination.
2. FSBPT will send you an “Authorization to Test” (ATT) letter containing instructions on how to schedule an appointment with Prometric Testing Center. You can also access your ATT information by going to the “Status of My Request” Section at <https://pt.fsbpt.net>.
3. Questions regarding registration processing may be directed to examregistration@fsbpt.org
4. Schedule an appointment for the examination with Prometric by calling the telephone number listed in your ATT letter or schedule on-line at <http://www.prometric.com>. You will be required to give the name of the examination, when and where you would like to test, your name, social security number or alternate identification number, daytime telephone number and method of payment: credit card or direct debit.
5. Sit for the examination at your chosen Prometric Testing site. You must sit for the examination within your 60-day eligibility period as indicated on the ATT letter provided by FSBPT. If you do not sit for the examination, or withdraw your registration, within these 60 days, you will be removed from the eligibility list and will be required to begin the registration process again.

Content Overview

The Jurisprudence Examination consists of fifty (50) multiple-choice questions, 40 of which are scored and 10 that are pre-test questions that are not scored. Applicants are given one hour (60 minutes) to complete the computer-based test.

Applicants are **NOT** allowed to bring any reference materials, including the Ohio Physical Therapy Practice Act, into the examination room. The Ohio Physical Therapy Jurisprudence Examination will cover:

- Chapter 4755. of the Ohio Revised Code
- Chapters 4755-21 to 4755-29 of the Ohio Administrative Code
(collectively referred to as the *Ohio Physical Therapy Practice Act*)

You can view a copy of the Ohio Physical Therapy Practice Act from the Board's website at <http://otptat.ohio.gov>.

The Ohio Physical Therapy Jurisprudence Examination Content Outline is attached as Appendix A.

Sample Questions

1. A supervising physical therapist and physical therapist assistant both work in an outpatient setting. To provide adequate supervision, the supervising physical therapist must:
 - a. meet with the assistant once every seven days.
 - b. be on-site when supervising the assistant.
 - c. be available by telephone when supervising the assistant from a remote location.
 - d. approve direct supervision by a referring physician.
2. According to the Ohio Revised Code, disciplinary action may be initiated against a physical therapist for which of the following behaviors?
 - a. Failure to notify the Board of an address change within 30 days of the change
 - b. Administering topical medications for use in physical therapy
 - c. Failure to wear a name tag
 - d. Treatment with a referral from a dentist
3. Which of the following tasks may a physical therapist delegate to a physical therapist assistant?
 - a. Conducting an initial patient evaluation
 - b. Performing a patient re-evaluation
 - c. Interpreting the initial evaluation
 - d. Reporting the patient's progress

Correct Answers: 1. c; 2. a; 3. d

Pre-test Items

The examination will contain 10 "pre-test" questions. The purpose of including pre-test questions on the examination is to expand and improve the bank of questions from which future examinations will be drawn. This is a common practice used by many national and state examination programs and is a critical step in ensuring the continued reliability and validity of an examination. Candidates will not be able to identify which items are pre-test items. In order to obtain valid statistics on the performance of an item, the test taker must not be able to discriminate between scored and unscored items.

III. Scoring Information and Notification

Passing Grade and Results

After the administration of the examination, your examination will be scored by the FSBPT. FSBPT will forward the results to you and to the Physical Therapy Section of the Ohio Board. A scaled score of 600 is required to pass the examination. Please note that you may not practice physical therapy in Ohio until you have received a license. To apply for an Ohio physical therapist/physical therapist assistant license, go to https://elicense.ohio.gov/OH_CommunitiesLogin.

Re-Examination Information

An applicant who fails to achieve the required passing score on the Ohio Physical Therapy Jurisprudence Examination shall be required to be re-examined by completing the scheduling of the examination process, as previously outlined on page 2, and submitting the same fees.

Test-Taking Advice

The advice offered here is presented primarily to help you demonstrate your knowledge and maximize your chances of passing the examination.

- Read all instructions carefully.
- Before selecting the correct answer, read all options carefully.
- You should answer all questions; do not omit an answer for any test question.
- For best results, pace yourself by periodically checking your progress and the time. This will allow you to make any necessary adjustments. Remember, the more questions you answer, the better your chances of achieving a passing score, so you should select an answer for every question.
- Alert the examination supervisor of any problems that may occur during the examination. Do not wait until the examination is over to inform someone of a problem.
- Be sure to select an answer for each question, even the questions about which you are not completely sure. You can skip the questions you wish to reconsider and return to them later.

IV. Admission to the Examination

Supplies and What to Bring

You must arrive 30 minutes prior to your scheduled appointment with two forms of acceptable identification. Acceptable identification is:

1. A currently valid, military or government-issued photo ID (passport, driver's license, etc.) with pre-printed name and signature.
2. A currently valid, pre-printed identification with your name and your signature such as a credit card or check cashing card.

You will have to be checked in before taking the examination (i.e., sign in and present the appropriate identification). Once at the Prometric testing center, you will be thumb-printed and photographed at the center. All testing sessions are videotaped. On both forms of ID, your signature must match your pre-printed name. Your first and last name on both forms of ID must exactly match the first and last name on your ATT letter issued by FSBPT. A Social Security card is not an acceptable form of identification. If there is a problem with your identification, you will not be permitted to take the exam.

What Not to Bring

Unauthorized supplies, including those not listed below, will be subject to removal by the examination supervisor at the examination site. The following items are **NOT** allowed in an examination room:

1. Purses, briefcases, portfolios, fanny packs or backpacks;
2. Cameras, tape recorders, calculators or computers;
3. Cellular phones, pagers, electronic transmitting devices or telephones;
4. Any bound or loose-leaf reference materials, notes, or books;
5. Dictionary, thesaurus, or other spelling aids;
6. Canisters of mace, pepper spray or other personal defense items;
7. Coats or jackets;
8. Food or beverages.
9. Water bottles.

Nothing is allowed in the testing room.

Watches with alarms must be disabled during the examination administration. Watches that have advanced functions will not be allowed in the testing room.

Appropriate Attire

Please dress comfortably but appropriately for the examination. The examination room is usually climate controlled. However, it is not always possible to maintain a temperature suitable to each candidate. It is suggested that you dress in layers that can be removed if you become uncomfortable. For security reasons, Prometric does not allow bulky jackets to be worn.

V. Administrative Policies

Rules for the Examination

1. No examination materials, documents, or memoranda of any kind are to be taken from an examination room.
2. Computer knowledge is not required to take a computerized examination. Before the examination begins, a simple introductory lesson (tutorial) is presented that explains the process of selecting answers and moving from question to question. The time you spend on the tutorial does not count against the time allotted for the examination. You may select your answers using either the keyboard or the mouse. You are strongly encouraged to take the tutorial prior to taking the examination.
3. You should alert Prometric staff immediately to disruptions occurring within the testing room or computer malfunctions while taking the examination.
4. You are permitted to sign out and leave the room for a break. However, the time remaining on your examination will continue to elapse. This means any time you spend on a break is time that you are electing not to spend on the examination.
5. Do not bring food or drink into an examination room.

Change of Address

If you have a change of address, you must submit it to the Physical Therapy Section of the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board within 30 days from the change. You may submit that information using any of the Board office contact information listed below.

Who to Contact for Questions

Licensure Applications, Laws & Rules, OTPTAT Board Fees

Physical Therapy Section

Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board

77 South High Street, 16th Floor

Columbus, OH 43215-6108

Phone: (614) 466-3774

Fax: (614) 995-0816

Email: board@otptat.ohio.gov

<http://otptat.ohio.gov>

Examination Registration Information, and FSBPT Fees, and Testing Accommodations Information

Federation of State Boards of Physical Therapy

124 West Street South

Third Floor

Alexandria, VA 22314

Phone: (703) 739-9420

Email: examregistration@fsbpt.org

<http://www.fsbpt.org> or <https://pt.fsbpt.net> (note the “s” after “http”)

Prometric Testing Centers

Registration: (800) 796-9857

Testing Accommodations: (800) 967-1139

<http://www.prometric.com> (to schedule your exam appointment or locate a test center)

Appendix A
Ohio Jurisprudence Examination Content Outline

Category	Section	Ohio Revised Code	Ohio Administrative Code	Specs: # of Items (40 Item Test)	Specs: % Items
1000 Legislative Intent & Definitions	1100 Definition of physical therapy	4755.40 (A)		2	7.5% (3 items)
	1200 Definition of physical therapist and physical therapist assistant	4755.40 (B) 4755.40 (C)		1	
	1300 Definition of supervision	4755.40 (D)		0	
2000 Powers and Duties of the Board	2100 Powers and Duties	4755.41 4755.02		3	7.5% (3 items)
3000 Licensure & Examination	3100 Qualifications; Requirements	4755.42 4755.70		0	27.5% (11 items)
	3200 Examination and Application	4755.43	4755-23-01	0	
	3300 Foreign Educated Licensure		4755-23-12	0	
	3400 Licensure by Reciprocity/Endorsement	4755.45 4755.451	4755-23-04	2	
	3500 License Renewal; Reinstatement	4755.46	4755-23-06 4755-23-10	4	
	3600 Continuing Education; Waiver; Approval of Courses; Granting Units	4755.51 4755.511 4755.52 4755.53	4755-23-08 4755-23-09	4	
	3700 Requirements for Teaching	4755.482	4755-23-13	1	

Ohio Jurisprudence Examination Content Outline (continued)

Category	Section	Ohio Revised Code	Ohio Administrative Code	Specs: # of Items (40 Item Test)	Specs: % Items
4000 Patient Care Management	4100 Lawful practice; use of titles		4755-27-01	2	25% (10 items)
	4200 Supervision and Delegation		4755-27-02 4755-27-03 4755-27-04	4	
		4300 Documentation/Medical Records		4755-27-07	
	4400 Referral	4755.481		3	
5000 Disciplinary Actions; Unlawful Practice; Ethical Conduct	5100 Grounds for disciplinary action; form of business entities	4755.47		4	27.5% (11 items)
		4755.471			
	5200 Disciplinary violation action and proceedings; Denial	4755.48	4755-21-03	4	
	5300 Ethical conduct		4755-27-05	3	
6000 Consumer Advocacy	6100 Surrender of License		4755-28-01	1	5% (2 items)
	6200 Display of License		4755-23-05	1	

Note: Number of items and percentage of test drawn from each content area are based on 40 scored items.



State of Ohio

Occupational Therapy, Physical Therapy, and Athletic Trainers Board
Physical Therapy Section

Guidelines for Internationally Educated Applicants for Physical Therapy and Physical Therapist Assistant Licensure

A foreign-educated applicant is a person whose physical therapy and physical therapist assistant education was obtained in a program not accredited by the Commission on Accreditation of Physical Therapy Education (CAPTE).

Section I: General Information

TYPES OF APPLICATIONS

License by Exam is for individuals applying to sit for the National Physical Therapy Examination (NPTE) in Ohio or for those individuals who passed the NPTE under the approval of another state physical therapy regulatory entity but were never issued a license to practice as a physical therapist or physical therapist assistant in the state that approved the individual to sit for the NPTE.

License by Endorsement is for individuals who have taken or plan to take the NPTE in another state and are licensed by that state. However, if a state does not plan to issue a license to the applicant after successful passage of the exam, the applicant must furnish proof of that fact to the Board before the applicant will be considered for License by Exam.

Be advised that having a license in another state does not mean that you will automatically qualify to practice in Ohio.

Endorsement applicants must meet all of the same criteria required for applicants for licensure by exam.

If the wrong type of application is applied online, the applicant will be required to submit an application withdrawal service request for processing prior to applying for the correct application type.

Section II: Physical Therapist and Physical Therapist Assistant Foreign-Educated Requirements

CREDENTIAL EVALUATION

Pursuant to the Ohio Revised Code, all foreign-educated applicants must have an educational background deemed by the Physical Therapy Section to be reasonably equivalent to a physical therapist/physical therapist assistant education program accredited by the Commission on Accreditation on Physical Therapy Education (CAPTE).

To be considered as reasonably equivalent to the requirements established in sections 4755.42 or 4755.421 and 4755.45 or 4755.451 of the Ohio Revised Code:

Physical Therapist foreign education must contain evidence of course work in:

- Humanities;
- Physical sciences, including two one-semester courses in chemistry with laboratory and two one-semester courses in physics with laboratory;
- Biological sciences;
- Social sciences;
- Behavioral sciences; and
- Mathematics.

Physical Therapist Assistant foreign education must contain evidence of course work in:

- Anatomical,
- Biological, and
- Other physical sciences and a distribution of course work as found in an accredited physical therapist assistant program.

These general education requirements are in addition to the required physical therapist and physical therapist assistant professional courses and clinical education.

Evidence of admittance to a graduate program in a college or university in the United States alone may not demonstrate that the foreign education is reasonably equivalent. All foreign-educated applicants must submit a credential evaluation conducted by an approved professional education evaluating service. A list is provided below. Original credential evaluations must be sent directly to the Board from the professional education evaluating service. The Board will not accept copies submitted by the applicant.

PROOF OF FOREIGN LICENSURE

All foreign educated applicants must submit an official verification for any foreign physical therapist or physical therapist assistant license, registration, or certification that the applicant holds.

WORKING KNOWLEDGE OF ENGLISH

All foreign educated applicants must demonstrate a working knowledge of English by:

1. Obtaining scores of at least 4.5 on the TWE; 50 on the TSE; and 220 on the computer based TOEFL or 560 on the paper based TOEFL; or
2. Obtaining scores on the TOEFL iBT of at least 24 on the writing section; 26 on the speaking section; 21 on the reading comprehension section; 18 on the listening comprehension section; and 89 on the overall examination.

To register for either exam, please visit <http://www.toefl.org>. The OTPTAT Board's agency code is 9099.

Section III: Evaluation of Foreign Education

All foreign education must be evaluated by a professional evaluating service. Original credential evaluations must be sent directly to the Board from FCCPT. Evaluations are required to assist the Section in making a decision regarding the equivalency of the foreign education. Credential evaluations reflect only the findings and conclusions of the evaluator and are not binding upon the Section. The Section will take action on applications only after it has received and reviewed an evaluation of foreign education, in addition to all other required documents.

Approved Professional Education Evaluating Services

Pursuant to sections 4755.411, 4755.45, and 4755.451 of the Ohio Revised Code and rule 4755-23-12 of the Ohio Administrative Code, the Physical Therapy Section approved the following organizations to perform credential evaluations for foreign education applicants for licensure as a physical therapist/physical therapist assistant in Ohio.

Foreign Credentialing Commission on Physical Therapy, Inc. (FCCPT)

124 West Street South, 3rd Floor
Alexandria, VA 22314

Phone: 703-684-8406

Fax: 703-684-8715

Email: help@fccpt.org

Web: <http://www.fccpt.org>

International Consultants of Delaware, Inc. (ICD)

P.O. Box 8629
Philadelphia, PA 19101-8629

Phone: 215-222-8454 x. 510
Fax: 215-349-0026

Email: icd@icdel.com
Web: <http://www.icdel.com>

International Education Research Foundation, Inc. (IERF)

P.O. Box 3665
Culver City, CA 90231-3665

Phone: 310-258-9451
Fax: 310-342-7086

Email: info@ierf.org
Web: <http://www.ierf.org>

Section IV: Fees

All fees or costs incurred by an applicant while gathering information connected with the filing of an application are the responsibility of the applicant.

It is the applicant's responsibility to be aware of and in compliance with current requirements of the Physical Therapy Section. It will take some applicants as long as one year to gather the required items to complete the application. The completed application will be reviewed based upon the Section's current guidelines.

Your application will be held open for one year after the Board receives your application. After that time, your file will be closed and a new application and fee will be required to be considered for licensure in Ohio.

Section V: CLEP Exam Credits

Rule 4755-23-12 of the Administrative Code allows foreign educated applicants to satisfy the general education requirements through successful completion of a College Level Examination Program (CLEP) exam.

The table below lists the available CLEP examinations, the passing score required to receive credit, and the number of academic semester credit hours that the exam is worth.

Category/Exam	Required Passing Score	Academic Semester Credits
Business		
Financial Accounting	50	3
Intro Business Law	50	3
Info Systems and Computer Applications	50	3
Principles of Management	50	3
Principles of Marketing	50	3
Composition and Literature		
American Literature	50	6
Analyzing and Interpreting Literature	50	6
College Composition	50	3
English Literature	50	6
Humanities	50	6
Foreign Language		
French Language - Level 1 (2 semesters)	50	6
French Language - Level 2 (4 semesters)	59	12
German Language - Level 1 (2 semesters)	50	6
German Language - Level 2 (4 semesters)	60	12
Spanish Language - Level 1 (2 semesters)	50	6
Spanish Language - Level 2 (4 semesters)	63	12
Social Sciences and History		
American Government	50	3
History of the US I: Early Colonization to 1877	50	3
History of the US II: 1865 to Present	50	3
Human Growth and Development	50	3
Introduction to Educational Psychology	50	3
Principles of Macroeconomics	50	3
Principles of Microeconomics	50	3
Introductory Psychology	50	3
Social Sciences and History	50	6
Introductory Sociology	50	3
Western Civilization I: Ancient Near East to 1648	50	3
Western Civilization II: 1648 to the Present	50	3

Category/Exam	Required Passing Score	Academic Semester Credits
Science and Mathematics		
Biology	50	6
Calculus	50	3
Chemistry	50	6
College Algebra	50	3
College Mathematics	50	6
Precalculus	50	3
Natural Sciences	50	6