



Ohio Occupational Therapy, Physical Therapy,
and Athletic Trainers Board

Joint Board Meeting

September 27, 2018

10:00 a.m.

South A

Members

Beth Ann Ball, OT, President-Elect
Trevor Bates, AT
Lynn Busdeker, PT
Joanne Phillips Estes, OT
Brian Hartz, AT
Ronald Kleinman, PT
Mary Beth Lavey, OTA
James Lee, PT
Paul McGhee, PT, President
Kimberly Peer, AT, Secretary
Jeffrey Sczpanski, AT
Anissa Siefert, OT
Melissa Van Allen, OT
Trevor Vessels, Public Member
Jennifer Wissinger, PT

Members Absent

Jason Dapore, Physician
Hollie Kozak, AT

Legal Counsel

LaTawnda Moore, AAG

Staff

Jennifer Adams, Investigator
Melissa Craddock, Executive Director
Diane Moore, Executive Assistant
Lisa Navarro, Enforcement Division Supervisor

Guests

Victoria Gresh, OPTA
Jacquelyn Chamberlin,
OOTA
Erin Hofmeyer
Chad Miller
Timothy McIntire
Matthew Creed
Brian Weaver
Tamara Daulton
Derek Kinsella
Jeff Hagman

Daniel Rotella
Timothy Moran
Ahicua Jordan
Allie Dusha
Jon Moore
Keriann Fanelli
Hunter Jonson
Matt Laney
Morgan Sheets
Morgan Sushein
Rachel Jaruie
Joseph Jones

Joshua Lilly
Daniel Koller
Elissa Snouffer
Zach Warner
Adam Dennison
Alison Krause
Elizabeth Vedrowicz
Carrie Hess
Kylie Hayes
Morgan Weisgarber

Call to Order

The meeting was called to order by Joint Board Paul McGhee at 10:43 a.m.

Mission Statement

Paul McGhee acknowledged the Board Mission Statement:

The mission of the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board is to actively promote and protect the health of the citizens of Ohio through effective regulation of the professions of occupational therapy, physical therapy, athletic training, orthotics, prosthetics, and pedorthics. Goals to achieve this mission include:

- Ensuring that individuals practicing occupational therapy, physical therapy, athletic training, orthotics, prosthetics, and pedorthics. meet sufficient standards of education, training, competence, and ethics, as defined in the laws and rules governing the profession.
- Investigate and discipline licensees whose practice falls below the minimal standards of care.
- Define and advocate for standards of safe OT, PT, AT, and OPP practice, and ensure that the laws and rules governing the practice accurately reflect current standards.
- Provide information about the licensees of the OTPTAT Board, the Board's functions and operations, and the laws governing the practice of OT, PT, AT, and OPP.
- Achieve and maintain the highest possible levels of organizational efficiency.

Approval of Minutes

Action: Lynn Busdeker moved that the July 12, 2018 meeting minutes be approved as submitted. Ronald Kleinman seconded the motion. The motion carried.

Special Orders

Joint Board President-Elect

Kimberly Peer nominated Hollie Kozak to be Joint Board President-Elect. The nominations were closed. Jennifer Wissinger seconded the motion. All members present unanimously voted to elect Hollie Kozak as Joint Board President-Elect beginning September 27, 2018 and ending immediately following the September 2019 Joint Board meeting at which time she will become the Joint Board President.

Joint Board Secretary

Jennifer Wissinger nominated Lynn Busdeker to be Joint Board Secretary. The nominations were closed. Ronald Kleinman seconded the motion. All members present unanimously voted to elect Lynn Busdeker to be Joint Board Secretary for the period beginning September 27, 2018 and ending immediately following the September 2019 Joint Board meeting.

Action: Paul McGhee moved that the OTPTAT Board authorize the use of signature stamps or electronic signatures by the Joint Board President, Joint Board Secretary, and the Executive Director for the period beginning September 27, 2018 and ending September 30, 2019. Lynn Busdeker seconded the motion. The motion carried.

Action: Paul McGhee moved that the OTPTAT Board authorize the Executive Director to make editorial changes to motions for the period beginning September 27, 2018 and ending September 30, 2019. Beth Ann Ball seconded the motion. The motion carried.

Action: Paul McGhee moved that the OTPTAT Board authorize the staff to issue licenses to orthotic, prosthetic, and pedorthic applicants with completed applications and that the Board ratify all licenses issued by the staff at the Section meeting following the issuance of the license for the period beginning September 27, 2018 through September 30, 2019. Kimberly Peer seconded the motion. The motion carried.

Action: Paul McGhee moved that the OTPTAT Board Authorize the Executive Director or Agency Designee to accept or reject consent agreements on the Section's behalf for the period beginning September 27, 2018 through September 30, 2019. Jennifer Wissinger seconded the motion. The motion carried.

Action: Paul McGhee moved that the OTPTAT Board Authorize the use of hearing officers for the period beginning September 27, 2018 through September 30, 2019. Kimberly Peer seconded the motion. The motion carried.

Executive Director's Report

The Executive Director presented the following information to the Board:

- The Executive Director informed the Board that the elicense system will be down a few hours in the evening on September 30th, which is the deadline for the athletic trainer's renewal. The Executive Director further reported that there are approximately 700 athletic trainer's that have not renewed. The Executive Director also informed the Board, that renewal post cards were mailed to non-renewed licensees three weeks prior to the deadline.
- The Executive Director gave an update on the state budget submission.
- The Executive Director informed the Board that there is still a vacancy for the investigative assistant/paralegal position.
- The Executive Director gave a brief legislative Report.

Discussion of Law Changes

The Board discussed the licensure requirements regarding photograph and notary application requirement.

Action: Paul McGhee moved that the OTPTAT Board approve the removal of the photograph from the certification of applicant form. Ronald Kleinman seconded the motion. The Motion carried.

Action: Paul McGhee moved that the OTPTAT Board approve the removal of the requirement of having a notary for the certification of applicant from for all Section's under our jurisdiction, including the OPPAC, with the exception, of the PT Section, until the law can be changed. Jennifer Wissinger seconded the motion. The Motion carried.

Action: Paul McGhee moved that the OTPTAT Board move forward with the rule changes as discussed with the OPP Advisory Council. James Lee seconded the motion. The motion carried.

Action: Paul McGhee moved the next LO, LP, LPO, and LPED renewal, that license holders be asked to report the number of CE hours they have taken, but that no audit be conducted until after the January 31, 2019 renewal. Jennifer Wissinger seconded the motion. The motion carried.

Action: Paul McGhee moved to adjust the continuing education requirements for LO, LP, LPO, and LPED licenses as recommended by the OPP Advisory Council. James Lee seconded the motion. The motion carried.

The OTPTAT Board approve the following CE requirement for OPP licensees effective January 2019:

Profession	CE hours Required every two years beginning January 2019
LO	25
LP	25
LPO	35
LPED	18

Action: Paul McGhee moved the that the OTPTAT Board move forward with the removal of the criminal record check requirement for LO, LP, LPO and LPED reinstatement applications. Lynn Busdeker seconded the motion. The motion carried.

Licensure Applications

Action: Paul McGhee moved that the OTPTAT Board ratify as submitted, orthotics, prosthetics, and pedorthics full and temporary licenses issued by examination, reciprocity, and reinstatement from July 12, 2018 to September 27, 2018, taking into account those licenses subject to discipline, surrender, or non-renewal. Melissa Van Allen seconded the motion. The motion carried.

Licensed Orthotics Temporary

Benjamin Gargula

Licensed Prosthetics by Reciprocity

Steven A Peterson

Licensed Prosthetics Temporary

Jason Charles Baity

Licensed Prosthetics- Orthotics by Examination

Michael Perez

Timothy Brian Shride

Licensed Prosthetics- Orthotics by Reciprocity

Andrew Paul Chambers

Nicholas Sellas

Licensed Prosthetics- Orthotics by Temporary

Kyle Olstad

Open Forum

None

Assistant Attorney General Report

LaTawnda Moore, AAG, had no formal report for the Board.

Case Review Liaison Report - OPP Advisory Council

Kimberly Peer reported that the Enforcement Division opened one new case and closed zero cases since the July 12, 2018. There are three cases currently open. There are two disciplinary consent agreements and two adjudication orders being monitored.

Kimberly Peer informed the Board that William Neu, LPO has complied with all terms and conditions and will be released from his consent agreement.

Enforcement Actions:

Kimberly Peer recommended that the Board issue a notice of opportunity for a hearing for case number 17C13, for failure to comply with consent agreement requirements. **Action:** Lynn Busdeker moved that the Board issue a notice of opportunity for a hearing for case number 17C13, for failure to comply with consent agreement requirements. James Lee seconded the motion. Kimberly Peer abstained from voting. The motion carried.

Kimberly Peer recommended that the Board accept the consent agreement for case number OP FY18-002 in lieu of going to hearing. **Action:** Lynn Busdeker moved that the Board accept the consent agreement for case number OP FY18-002 in lieu of going to hearing. Ronald Kleinman seconded the motion. Kimberly Peer abstained from voting. The motion carried.

Old Business

None

New Business

Occupational Therapy Section Report

Beth Ann Ball reported that the Occupational Therapy Section held a retreat in August and updated the standard responses and added the rule citation to the responses. The Section also gave two presentation this summer and will present at OOTA Conference in October.

Physical Therapy Section Report

Erin Hofmeyer reported that the Jennifer Wissinger, Timothy McIntire and Missy Craddock attend the Annual FSBPT Conference in October.

Athletic Trainers Section Report

Trevor Bates reported that the Athletic Trainers Section has been working on cleaning up rules and are following up on retreat discussion items.

Orthotics, Prosthetics, Pedorthics Advisory Council

Brian Weaver reported that the Advisory Council adjusted the continuing education requirements and timeframes for renewals. Brian Weaver further reported that the Advisory Council worked on creating disciplinary guidelines and will continue to work on rule changes and renumbering the 4779 chapter rules under the Board's Chapter 4755.

2019 Board Meeting Calendar

The Board accepted the 2019 Board meeting dates as presented.

Board Photograph Directory

The Executive Director informed the Board that Carlton Jones, Office Assistant is taking pictures of board members to create a directory to help the office staff to be more familiar with Board Members. The Board members recommended that there be a staff photograph directory as well.

FY 2020-21 State Budget Submission

The Executive Director discussed the Agency Budget for FY 2020-2021. The Executive Director noted that the DAS costs are not controlled by our agency, and the elicense costs are much higher across all boards.

Acceptable Methods of Payment – ACH/Electronic Checks

The Executive Director informed the Board of the process to collect on a bad check. The process is time consuming for staff to reconcile the returned checks and to request payment from the licensees.

Action: Paul McGhee moved that the OTPTAT Board authorized staff to remove electronic checks/ACH as a payment option under the elicense system for all licensure and renewal fees. Ronald Kleinman seconded the motion. The motion carried.

OPP Advisory Council Liaison Process

The Executive Director asked for member feedback on the liaison process for overseeing the OPP Advisory Council.

The Joint Board President thanked Kimberly Peer for serving as the Joint Board Secretary and working with the Board on the OPPAC consolidation. Kimberly Peer informed the Section that the biggest area of need is the enforcement liaison and staffing challenges when Section meetings are held on the same day.

CE Broker Presentation

The Executive Director informed the Board that CE Broker will give a presentation at 2:00 pm later today for members that are interested in learning about their continuing education services. The Executive Director stated that continuing education services offered would be helpful in managing the OT CE approval requests. In addition, there are other Ohio Boards that are using CE Broker for processing continuing education.

Items for the Next Meeting

- Section Reports
- Policy and Procedures
- Legislative Update
- Executive Director Update

Next Meeting

The next Joint Board meeting is scheduled for Thursday, January 17, 2019.

Adjournment

There being no further business and there is no objection, the meeting was adjourned at 11:23 am.

Respectfully submitted,
Diane Moore

Paul McGhee, PT, President
Ohio Occupational Therapy, Physical Therapy,
and Athletic Trainers Board

Kimberly Peer, AT, Secretary
Ohio Occupational Therapy, Physical Therapy,
and Athletic Trainers Board



Melissa A. Craddock, MPA, Executive Director
Ohio Occupational Therapy, Physical Therapy,
and Athletic Trainers Board

KP:dm