



Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board

Joint Board Meeting

September 11, 2014

10:00 a.m.

South A

Members

Beth Ann Ball, OT
Lynn Busdeker, PT
Jason Dapore, DO
Aaron Galpert, AT
Jean Halpin, OT, President-Elect
Karen Holtgreffe, PT, Secretary
Brian Hartz, AT, President
Ronald Kleinman, PT
Mary Beth Lavey, OTA
Kimberly Lawler, OT
James Lee, PT
Susan Stevens, AT
Trevor Vessels, Public Member

Members Absent

Rebecca Finni, OT
Kimberly Peer, AT

Legal Counsel

Melissa Wilburn, AAG

Staff

H. Jeffery Barker, Investigator
Diane Moore, Executive Assistant
Adam Pennell, Investigator Assistant
Lisa Ratinaud, Enforcement Division Supervisor
Jeffrey Rosa, Executive Director

Guests

Paul Miller, OATA
Heather Meredith, OOTA
Halle Runion, OPTA
Matthew Creed
Raymond Bilecky
Thomas Caldwell
Chad J. Miller

Call to Order

The meeting was called to order by Joint Board President Brian Hartz at 10:07 a.m.

The Section welcomed the new Assistant Attorney General, Melissa Wilburn.

Mission Statement

Brian Hartz acknowledged the Board Mission Statement:

The mission of the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board is to actively promote and protect the health of the citizens of Ohio through effective regulation of the professions of occupational therapy, physical therapy, and athletic training. Goals to achieve this mission include:

- Ensuring that individuals practicing occupational therapy, physical therapy, and athletic training meet sufficient standards of education, training, competence, and ethics, as defined in the laws and rules governing the profession.
- Investigate and discipline licensees whose practice falls below the minimal standards of care.
- Define and advocate for standards of safe OT, PT, AT practice, and ensure that the laws and rules governing the practice accurately reflect current standards.
- Provide information about the licensees of the OT PT AT Board, the Board's functions and operations, and the laws governing the practice of OT, PT, and AT.

Approval of Minutes

Action: Jean Halpin moved that the March 6, 2014 meeting minutes be approved as submitted. Karen Holtgrefe seconded the motion. The motion carried.

Executive Director's Report

The Executive Director presented the following information to the Board:

- The Executive Director informed the Board that the Board will begin the scanning project this fiscal year.
- The Executive Director informed the Board that the FY 16-17 Budget Request is due September 17th and is available for review in the Board meeting packet.
- The Executive Director reported that the new licensing system is progressing well; the projected go live date is December 2014.
- The Executive Director presented Raymond Bilecky and Thomas Caldwell with proclamations from the Governor's office for their nine years of service on the Board.

The formal Executive Director's report is attached to the minutes.

Action: Karen Holtgrefe moved that the Section go into Executive Session pursuant to section 121.22 (G)(1) of the Ohio Revised Code to discuss matters related to the appointment, employment, or compensation of a public employee. Ronald Kleinman seconded the motion.

The Executive Director called the roll:

Beth Ann Ball	Yes
Lynn Busdeker	Yes
Jason Dapore	Yes
Rebecca Finni	Absent
Aaron Galpert	Yes
Jean Halpin	Yes
Karen Holtgrefe	Yes
Brian Hertz	Yes
Ronald Kleinman	Yes
Mary Beth Lavey	Yes
Kimberly Lawler	Yes
James Lee	Yes
Kimberly Peer	Absent
Susan Stevens	Yes
Trevor Vessels	Yes

The Section went into executive session at 10:15 a.m. and came out at 10:22 a.m. There was no action taken.

Special Orders

Joint Board President-Elect

Karen Holtgrefe nominated Lynn Busdeker to be Joint Board President-Elect. The nominations were closed. All members present unanimously voted to elect Lynn Busdeker as Joint Board President-Elect beginning September 11, 2014 and ending immediately following the September 2015 Joint Board meeting at which time she will become the Joint Board President through the end of the of the September 2016 Joint Board Meeting.

Joint Board Secretary

Aaron Galpert nominated Susan Stevens to be Joint Board Secretary. The nominations were closed. All members present unanimously voted to elect Susan Stevens to be Joint Board Secretary for the period beginning September 11, 2014 and ending immediately following the September 2015 Joint Board meeting.

Action: Kimberly Lawler moved to authorize the use of signature stamps or electronic signatures by the Joint Board

President, Joint Board Secretary, and the Executive Director for the period beginning September 11, 2014 and ending September 30, 2015. Lynn Busdeker seconded the motion. The motion carried.

Action: Karen Holtgreffe moved to authorize the Executive Director to make editorial changes to motions for the period beginning September 11, 2014 and ending September 30, 2015. Lynn Busdeker seconded the motion. The motion carried.

Discussion of Law Changes

The Executive Director had no formal report for the Board.

Open Forum

None

Assistant Attorney General Report

Melissa Wilburn, AAG had no formal report for the Board.

Old Business

Rules Renumbering Project

The Executive Director reported that the Board will move forward with the rules renumbering project. In addition to renumbering the rules, the Board will look at all the rules for potential changes and will engage stakeholders for input throughout this process. The Executive Director and Rules Liaisons will begin this project in the fall of 2014 or Spring 2015.

New Business

Occupational Therapy Section Report

Jean Halpin presented the Occupational Therapy Section report. Jean Halpin reported that the Section held a retreat in June 2014. The Section has been looking at occupational therapy scope of practice in non-traditional roles and environments that are global/community based. The Section has also discussed how occupational therapy assistants can present their occupational therapy education when working in non-traditional roles. The Section has been working on offering continuing education credit for supervision of level one students, display of wall certificates in non-traditional occupational therapy settings. The Section will participate in the upcoming OOTA and NBCOT Regulatory conferences.

Physical Therapy Section Report

James Lee presented the Physical Therapy Section report. James Lee reported the Section has been looking at the use of physical therapy credentials in health fair setting. The Section also discussed offering incentives for referrals and continued discussion on dry needling within the scope of physical therapy practice.

Athletic Trainers Section Report

Aaron Galpert presented the Athletic Trainers Section report. Mr. Galpert also reported that the Section held a retreat in July 2014. The Section participated in Mock Adjudication exercises and five year rule review. The Section discussed offering continuing education for evidence based practices and created a document on best practices for athletic trainers and physicians on concussion management.

Customer Satisfaction Survey Results

The Board reviewed the customer satisfaction survey results.

Board Sponsored CE Sessions

Executive Director reported that the recording the online CE ran into some technology roadblocks. The free locations were not available due to construction. The Section is still not able to find a location in Cleveland, Ohio. The Section will continue to work on other options such as offering one continuing education session at a time for each section of the Board. The Board will reach out to the professional organizations for location opportunities.

2014 Annual Report

The Executive Director presented a draft of the 2014 annual report.

2015 Meeting Calendar Review

The Board approved the 2015 meeting dates. The Executive Director will post the meeting calendar on the Board website.

Review Policy Manual

The Executive Director informed the Board that updates to the policy manual are on hold until the new licensing system is in place.

Changes to Timing of Mailing of Renewal Applications

The Executive Director recommended decreasing the gap in mailing out the initial renewal applications. Currently the new licensing system is defaulted to mail the renewal notice out 60 days prior to the expiration date. With this compressed timeframe, the Board anticipates a more timely response to renewing licenses.

FYs 16-17 Budget Request

The Executive Director presented the budget request for FY 2016-2017 budget years. There are a lot of costs are unknown such as rent and the cost for the new licensing system. The Executive Director informed the Board that there will be some savings with the new system due to reduced mailing cost for licensure process.

E-Transcripts via Third Party Vendors

The Executive Director informed the Board that more colleges and universities are moving to electronic transcripts. The Board discussed accepting electronic transcripts as a primary source. The Board authorized the Board staff to accept electronic transcripts as a primary source provided that the document can be authenticated..

Items for the Next Meeting

- Section Reports
- Update on Joint Board Bill
- Customer Satisfaction Survey
- Legislative Changes
- Executive Director Evaluation

Next Meeting

The next Joint Board meeting is scheduled for Thursday, March 5, 2015.

Action: Lynn Busdeker moved that the meeting be adjourned. Kimberly Lawler seconded the motion. The motion carried. The meeting adjourned at 11:04 p.m.

Respectfully submitted,
Diane Moore

Brian Hartz AT, President
Ohio Occupational Therapy, Physical Therapy,
and Athletic Trainers Board

Karen Holtgreffe, PT, Secretary
Ohio Occupational Therapy, Physical Therapy,
and Athletic Trainers Board

Jeffrey M. Rosa, Executive Director
Ohio Occupational Therapy, Physical Therapy,
and Athletic Trainers Board

KH:jmr:dm