

*** DRAFT - NOT YET FILED ***

4755-43-04

Education.

- (A) The educational requirements described in divisions (C)(4) and (C)(5) of section 4755.62 of the Revised Code shall be satisfied by completion of ~~an~~ a professional (entry-level) education program accredited by the commission on accreditation of athletic training education (CAATE) or its successor.
- (B) The section may waive the educational requirements specified in paragraph (A) of this rule on the basis of job experience if all of the following conditions are met:
- (1) The applicant passed the examination specified in paragraph (A)(1) of rule 4755-43-02 of the Administrative Code.
 - (2) The applicant for licensure engaged in the active practice of athletic training as a licensed athletic trainer in another state, or if the experience occurred in a state not requiring licensure, as an athletic trainer certified by the board of certification (BOC), for a period of no less than five years immediately proceeding the date the application is submitted.
 - (3) The applicant's licensure and/or certification are active and without restriction.

Effective:

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Certification

Date

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4755-43-05

Temporary license for military spouse.

(A) In accordance with paragraph (C) of section 4743.04 of the Revised Code, an individual whose spouse is on active military duty in this state is eligible for a temporary military spousal license to practice as an athletic trainer in Ohio.

(B) An application for a temporary military spousal license shall include, but not be limited to, the following:

(1) Proof that the applicant is married to an active duty member of the armed forces of the United States;

(2) Proof that the applicant holds a valid unrestricted license to practice as an athletic trainer in another jurisdiction of the United States;

(3) Proof that the applicant's spouse is assigned to a duty station in Ohio and that the applicant is also assigned to a duty station in Ohio pursuant to the spouse's official active duty military orders; and

(4) The application fee of one hundred dollars.

(C) A temporary military spousal license shall expire six months after the date of issuance and is not renewable.

(D) The fee to submit an application in accordance with rule 4755-43-01 of the Administrative Code shall be waived if the full license is issued prior to the expiration date of the temporary military spousal license.

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4755-43-06

Reinstatement of licensure.

- (A) Pursuant to rule 4755-43-08 of the Administrative Code, the athletic training license of an individual who fails to comply with the renewal requirements shall automatically expire on the thirtieth day of September of the appropriate year.
- (B) All applicants for reinstatement shall submit a completed application on the forms specified by the section. All applications shall:
- (1) Be typewritten or printed in ink or submitted electronically via the Ohio e-license system;
 - (2) Be signed by the applicant or electronically signed if applying via the Ohio e-license system;
 - (3) Contain the fee prescribed by rule 4755-47-05 of the Administrative Code;
 - (4) Contain proof that the applicant met the appropriate continuing education requirement:
 - (a) For reinstatement applications submitted on or after November first of the year in which the applicant's license expired, the applicant shall complete twenty-five contact hours of continuing education in accordance with rule 4755-45-01 of the Administrative Code within the two year period immediately preceding the application for reinstatement. Contact hours used to meet the requirements of this paragraph shall not be used to renew the reinstated license; or
 - (b) Notwithstanding paragraph (B)(4)(a) of this rule, for reinstatement applications submitted before November first of the year in which the applicant's license expired, the applicant shall complete the number of contact hours of continuing education that were required to renew the expired license. All contact hours used to reinstate the license shall be earned in accordance with rule 4755-45-01 of the Administrative Code. Contact hours used to meet the requirements of this paragraph shall not be used to renew the reinstated license.
 - (5) Contain proof that the applicant holds current certification by the board of certification if the reinstatement application is submitted on or after December first of the year in which the applicant's license expired.

- ~~(5)~~(6) Be accompanied by such evidence, statements, or documents as specified on the forms.
- (C) In addition to the information required in paragraph (B) of this rule, the athletic trainers section may also require:
- (1) Appearance before the section for a reinstatement interview.
 - (2) Taking or retaking the laws and rules examination.
 - (3) Taking or retaking the examination specified in rule 4755-43-02 of the Administrative Code.
- (D) The athletic trainers section may reinstate a license and may waive payment of late fees for reinstatement when the section determines that a licensee demonstrates good cause why the licensee was unable to submit the renewal fee by the prescribed renewal date. In no instance shall the normal renewal fee be waived.
- (E) For the purposes of filing an electronic reinstatement application via the Ohio e-license system, the board shall supply the applicant with a "UserID" and password. The use of the "UserID" and password provided by the board is solely the responsibility of the individual to whom it is issued and shall be limited to filing an electronic reinstatement application. The "UserID" and password shall constitute the legally recognized signature for the purposes of this rule and may not be transferred, distributed, or shared with any other person.
- (F) Any application received in accordance with this rule that remains incomplete one year after the initial application filing shall be considered to be abandoned and no further processing shall be undertaken with respect to that application.
- (1) If the application process extends for a period longer than one year, the board may require updated information as it deems necessary.
 - (2) No application for licensure may be withdrawn without approval of the board.
 - (3) Submitted fees shall be neither refundable nor transferable.

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4755-45-01

Continuing education.

(A) Pursuant to section 4755.63 of the Revised Code, to renew an athletic trainers license, licensees shall complete:

- (1) Not less than twenty-five hours of continuing education that meet the requirements of this rule; and
- (2) At least one contact hour of ethics education per renewal cycle. The one hour ethics requirement shall be fulfilled by completing an acceptable activity outlined in paragraph (C) of this rule that contains at least one hour addressing professional ethics. In addition, any presentation by the athletic trainers section meets the ethics requirement.
- (3) If the license was valid for a period of twelve months or less, the licensee shall complete twelve contact hours of continuing education within the renewal cycle, including one contact hour of ethics pursuant to paragraph (A)(2) of this rule. The category limits contained in paragraph (C) of this rule do not apply if the license was valid for twelve months or less.
- (4) Any person who obtains an initial license in Ohio pursuant to rule 4755-43-01 of the Administrative Code within twelve months of graduation from an accredited entry level athletic training educational program is not required to obtain any continuing education units for the first renewal.

(B) The athletic trainers section shall determine if a continuing education activity meets the requirements of this rule. Continuing education is defined as participation in an organized continuing education experience under responsible sponsorship, capable direction, and qualified instruction. One contact hour equals sixty minutes.

- (1) Applications for prior approval of workshop or conference content by the athletic trainers section may be obtained by the workshop or conference sponsor from the board office. For prior approval, completed applications must be received by the section no later than ninety days prior to the date of the workshop or conference.
- (2) If no other form of verification is used, licensees shall obtain from the board office verification of participation forms, which are to be signed by each presenter at the conclusion of each presentation. If a presentation is made by a panel of individuals, only one signature is required. Original continuing education certificates or other original documents indicating credits awarded

may also be used as verification of participation.

- (3) Continuing education hours shall exclude refreshment breaks, receptions and other social gatherings, and meals.

(C) Acceptable continuing education activities may include:

- (1) Participation in professional workshops, seminars, and/or conferences.

- (a) Credit is obtained for in person participation in presentations that have either been approved by the athletic trainers section, sponsored by the national athletic trainers association, the national athletic trainers association board of certification, the great lakes athletic trainers association, the Ohio athletic trainers association, or offered by a national athletic trainers association board of certification approved provider, or which otherwise meets all of the following criteria:

- (i) Contributes directly to professional competency;

- (ii) Relates directly to the clinical practice, management, or education of athletic training; and

- (iii) Conducted by individuals who demonstrate expertise in the subject matter of the program.

- (b) Proof of content shall be demonstrated by the original workshop or conference brochure, agenda, and/or other materials given to participants during the presentation and/or, if applicable, information documented on prior approval applications made with the board.

- (c) A minimum of five hours shall be earned under this category per renewal cycle. There is no limit on the number of continuing education hours that may be earned in this category.

- (2) Presentations. To be eligible to receive continuing education credit for making a presentation, including a poster presentation, the presentation shall be:

- (a) To health or education professionals and/or students; and

- (b) Directly related to the clinical practice, management, or education of athletic training professionals.

Five hours will be awarded per presentation, with a maximum of ten hours per renewal cycle. Proof of having conducted the presentation is the workshop, conference, or seminar contract, the brochure, agenda or other printed materials describing the content and audience.

Continuing education credit will not be awarded for subsequent presentations of the same material.

- (3) Publication of original work. Ten hours will be awarded per original publication in a state or national scientific journal or publication of a related professional organization. A maximum of twenty hours may be earned in this category per renewal cycle.
- (4) Postgraduate courses. Any course completed after receiving a bachelors degree may be submitted for consideration by the athletic trainers section provided the course is directly related to the management, practice, or education of athletic training. Proof of completion is an unofficial transcript and a copy of the course description. An official transcript may be requested at the discretion of the athletic trainers section. Five contact hours will be awarded for each semester hour or equivalent accepted. There is no limit of contact hours in this category.
- (5) Self-study. Formal self-study packages, such as printed text, multi-media, or internet based activities, related to the practice of athletic training are acceptable. Proof of completion is the certificate of completion and/or a copy of the post-test results. A maximum of twenty hours may be earned in this category per renewal cycle.
- (6) Post-professional athletic training education program. Graduation from a post-professional athletic training education program accredited by the national commission on accreditation of athletic trainers association training education may be submitted for the continuing education requirement and will qualify for twenty-five hours of continuing education in the year the licensee graduates. Proof of completion is an unofficial transcript. An official transcript may be requested at the discretion of the athletic trainers section.
- (7) Laws and rules examination. One contact hour may be earned for completing and passing the Ohio athletic training laws and rules examination. This contact hour may be utilized only once per renewal cycle for continuing education credit. Proof of completion will be supplied by the section. This contact hour may be used to fulfill the ethics requirement established in paragraph (A)(2) of this rule.

- (D) An athletic training license shall not be renewed unless the licensee indicates on the renewal application that the individual completed the required number of continuing education hours specified in paragraph (A) of this rule.

A licensee who falsifies a renewal application may be disciplined by the athletic trainers section for violating division (A)(3) of section 4755.64 of the Revised Code.

- (E) Records and documentation of continuing education activities, such as verification of participation forms, conference brochures, certificates, college or university transcripts or grade reports, articles, books, and/or apprenticeship evaluations shall be maintained by the licensee.

- (F) The athletic trainers section shall conduct an audit of the continuing education records of not less than five per cent of the licensees each renewal year.

(1) Licensees chosen for the audit shall submit documentation to support the continuing education activities within the timeframe specified by the athletic training section. After review of the records and documentation, if requested, the materials shall be returned to the licensee.

(2) Failure to provide proof of the required number of continuing education hours in the appropriate categories, for the specified time period will result in the commencement of disciplinary action.

(3) Failure to respond to or acknowledge receipt of an audit notice will result in the commencement of disciplinary action.

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TO BE RESCINDED

4755-46-01 **Delegation of tasks to unlicensed persons.**

- (A) For the purpose of this rule, unlicensed persons are defined as any person not holding a valid license under sections 4755.60 to 4755.65 of the Revised Code.
- (B) The primary function of unlicensed supportive personnel functioning under the supervision of an athletic trainer is to perform designated routine tasks related to the operation of athletic training.
- (C) Athletic trainers shall only delegate tasks to unlicensed support personnel when they are on-site to supervise the delegated tasks.
- (D) Athletic trainers shall not delegate to unlicensed support personnel:
 - (1) Interpretation of licensed practitioner referrals.
 - (2) Performance of evaluative procedures.
 - (3) Initiation or adjustment of treatment procedures or activities.
 - (4) Responsibility for planning patient care.

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4755-46-01

Delegation of tasks to unlicensed persons.

(A) "Unlicensed personnel" means any person who is on the job trained and not holding a valid license to practice athletic training in Ohio under sections 4755.60 to 4755.65 of the Revised Code who supports the delivery of athletic training services by personally assisting the Ohio-licensed athletic trainer while the athletic trainer is concurrently providing services to the same individual.

(B) The Ohio-licensed athletic trainer performs the following, none of which may be assigned to unlicensed personnel.

(1) Interpreting available information concerning the referral.

(2) Performing the initial evaluation.

(3) Initiating or adjusting treatment procedures or activities.

(4) Planning patient care.

(C) Unlicensed personnel may only be assigned routine duties and tasks that assist in the delivery of athletic training and operations, such as:

(1) Maintenance and care of equipment and supplies.

(2) Preparation, maintenance, and cleaning of treatment areas.

(3) Personally assisting the athletic trainer while the athletic trainer is concurrently providing services to the same individual.

(D) Supervision of unlicensed personnel.

(1) Direct supervision from the Ohio-licensed athletic trainer is required whenever unlicensed personnel are performing activities related to the delivery of athletic training services identified in paragraph (C) of this rule.

(2) "Direct supervision" means at the same location and available to immediately respond to the needs of the individual.

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