



Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board77 South High Street, 16th Floor
Columbus, Ohio 43215-6108Governor
John R. Kasich
Executive Director
Jeffrey M. Rosa

TO: All Interested Parties

FROM: Jeffrey M. Rosa, Executive Director

DATE: November 20, 2012

SUBJECT: Deadlines to Submit Criminal Records Checks for PT/PTA Exam Applications

With the implementation of fixed date testing for the National Physical Therapy Exam (NPTE), many applicants have asked the Board when they should complete the BCI/FBI criminal records checks.

In accordance with section 4755.70 of the Revised Code and rule 4755-23-14 of the Administrative Code, the results of the criminal records checks must be received by the Board no earlier than six months prior to the date the license is issued.

The table below lists the 2013 NPTE test dates. For each test date, there is a corresponding date that indicates the earliest date that an applicant can submit the criminal records checks for that exam date.

Physical Therapist Exams	
NPTE Date	Earliest Date to Submit BCI/FBI
January 29, 2013	August 15, 2012
April 30, 2013	November 14, 2012
July 24, 2013	February 10, 2013
October 30, 2013	May 16, 2013

Physical Therapist Assistant Exams	
NPTE Date	Earliest Date to Submit BCI/FBI
January 8, 2013	July 25, 2012
April 8, 2013	October 23, 2012
July 10, 2013	January 24, 2013
October 9, 2013	April 25, 2013

The “Earliest BCI/FBI Completion Date” was selected with the assumption that the applicant passes both the NPTE and the Ohio Jurisprudence Examination within 2 weeks of the NPTE test date.

If an applicant sits for the NPTE prior to graduation, the BCI/FBI date would be 6 months prior to graduation date. The date listed in the table above only applies when the applicant sits for the NPTE after the graduation date.

If an applicant fails the NPTE and/or does not sit for the Ohio Jurisprudence Examination within 2 weeks of the NPTE test date, the Board may require updated criminal records checks.