

Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board  
**Orthotics, Prosthetics, and Pedorthics Advisory Council**  
May 16, 2018  
11:00 a.m. Roll Call  
77 South High Street, 31<sup>st</sup> Floor, Board Room  
Columbus, Ohio 43215

---

**1. Administrative Matters**

- 1.1 Agenda Review
- 1.2 Approval of Minutes
  - Action Required**
- 1.3 Executive Director's Report
- 1.4 Discussion of Law and Rule Changes
  - 1.4.1 OPP Law Review
  - 1.4.2 OPP Rule Review

**2. Licensure Applications (30 Minutes)**

- 2.1 Application Review Liaison Report (5 Minutes)
- 2.2 Continuing Education Liaison Report
- 2.3 Licensure Renewal Report

**3. Enforcement Division (30 Minutes)**

- 3.1 Assistant Attorney General Report (5 Minutes)
- 3.2 [Case Review Liaison Report](#) (10 Minutes)

**4. Correspondence (10 Minutes)**

**5. OOPA Report (5 Minutes)**

**6. Open Forum (5 Minutes)**

**7. Old Business (10 Minutes)**

**8. New Business (10 Minutes)**

**9. Next Meeting Preparation**

- 9.1 Agenda Items and Dates for the remainder of the year
- 9.2 Executive Director Assignments

**10. Adjournment**



Ohio Occupational Therapy, Physical Therapy,  
and Athletic Trainers Board

*Orthotics, Prosthetics, and Pedorthics Advisory Council*

*March 22, 2018*

*1:30 p.m.*

**Members Present**

Tamara Daulton, LPED  
Brian Weaver, LPO  
Don Weldon, LO  
Kimberly Peer, AT, Joint Board Secretary

**Staff**

Melissa Craddock, Executive Director  
Shelley Bango, Office Professional II

**Members Absent**

Jeffrey Hagman, LP  
Derek Kinsella, LO

**Guests**

Dianne Farabi, Ohio O&P Association

**Call to Order**

Kimberly Peer, Joint Board Secretary, called the meeting to order at 1:33 p.m.

**Special Orders**

**Election of Chair**

**Action:** Tamara Daulton nominated Brian Weaver to serve as Chair of the OPP Advisory Council for 2018. Don Weldon second the nomination. Vote: 3 in favor, 0 opposed. The motion carried. The Council voted for Brian Weaver as Council Chair.

**Election of Secretary**

**Action:** Brian Weaver nominated Tamara Daulton to serve as Secretary of the OPP Advisory Council for 2018. Don Weldon second the nomination. Vote: 3 in favor, 0 opposed. The motion carried. The Council voted for Tamara Daulton as Council Secretary.

**Assignment of Duties/Roles**

Continuing Education Liaison	Jeffrey Hagman
Correspondence Liaison	Derek Kinsella
Enforcement Liaison	Brian Weaver
Licensure Liaison	Don Weldon
Rules Liaison	Don Weldon

**Discussion of Laws and Rules**

**Orthotics, Prosthetics, and Pedorthics Rules**

The Executive Director requested that another meeting be schedule within the next month to review OPP rules, biannual license and adjustments of fees. The Executive Director will package rules and send out to advisory board to review.

**Administrative Reports**

**Licensure Applications**

The OTPTAT Board received a total of seven applications since January 22, 2018. There are two completed applications ready for licensure.

The following applications were approved for licensure at the OTPTAT Joint Board meeting on March 22, 2018.

**Orthotics Applications**

Jessica Carosiello

**Prosthetics Applications**

Jessica Carosiello

Licensure Liaison Report

Staff reviews applications and council makes recommendation on license filer.

Continuing Education Liaison Report

ABC does majority of continue education.

License Renewal Report

None

Enforcement Report

Enforcement cases voted on in the March 22nd joint session.

**OOPA Report**

Dianne Farabi and Melissa Craddock will attend the OOPA meeting on March 23, 2018.

**Open Forum**

Tamara Daulton inquired on how often the advisory council would be meeting, Kimberly Peer informed the Council member that the council will meet in alignment with the Joint Board meeting, which is currently three times a year. The Joint Board may schedule additional meetings as needed.

**Old Business**

None

**New Business**

Orientation

Kimberly Peer informed the Council that the Executive Director will schedule the Board Orientation at a later date.

Mission Statement

“To protect the public and serve our stakeholders by fairly and efficiently administering the requirements of the Orthotics, Prosthetics, and Pedorthics Practice Act, codified at [Ohio Revised Code Chapter 4779.](#)”

**Action:** Tamara Daulton moved to accept the OPP Mission Statement as the current OPPAC mission statement. Don Weldon seconded the motion. The motion carried.

Travel Reimbursement Procedures

Kimberly Peer advised that board will pay for hotel if travel is a problem due to weather conditions, map quest mileage and parking over \$10 requires receipt. Kimberly Peer advises Council to ask for same travel privileges as the other boards.

**Next Meeting Preparation**

Agenda Items and Dates

Bran Weaver and the Executive Director will conduct a rules session for OPP on April 27, 2018 at 10:00 a.m. in the Vern Riffe Center, Columbus, Ohio.

**Executive Director Assignments**

Don Weldon moved that the Executive Director verify travel reimbursement and schedule official orientation meeting date. Tamara Daulton seconded the motion. The motion carried.

**Adjournment**

There being no further business and no objections, Brian Weaver adjourned the meeting at 2:25 p.m.

Respectfully submitted,  
Diane Moore

---

Brian Weaver, LPO, Chair  
Ohio Occupational Therapy, Physical Therapy,  
and Athletic Trainers Board, OT Section

---

Tamara Daulton, LPED, Secretary  
Ohio Occupational Therapy, Physical Therapy,  
and Athletic Trainers Board, OT Section

---

Melissa A. Craddock, Executive Director  
Ohio Occupational Therapy, Physical Therapy,  
and Athletic Trainers Board

TD:dm

DRAFT