



Ohio Occupational Therapy, Physical Therapy,  
and Athletic Trainers Board

**Joint Board Meeting**

May 11, 2006

9:30 a.m.

17 South High Street Suite 400

**Members**

Donna Baker, PT  
Raymond Bilecky, PT  
Thomas Caldwell, PT  
Martha Cameron, OT  
Barbara Kraynik, PT  
Rebecca LeBron, OT, President  
Kurt McClurg, AT, Secretary  
Hector Merced, OT  
Paul G. Miller, AT  
Vincent O'Brien, AT  
Gary Weiss, Public Member

**Guests**

Cindy Kief  
Carole Weiss

**Staff**

Lisa Foor, Enforcement Division Supervisor  
Joseph Kirk, Administrative Assistant  
Gina Longstreth, Investigator  
Jeffrey Rosa, Executive Director  
Jason Schutte, Investigator

**Legal Consultants**

Todd Newkirk, AAG

**Members Absent**

Jody Benda  
Lois Borin, OT  
Robert Frampton, PT

**Call to Order**

The meeting was called to order by Joint Board President, Rebecca LeBron at 9:30 a.m.

**Approval of Minutes**

Donna Baker moved that the January 5, 2006 meeting minutes be approved as submitted. Martha Cameron seconded the motion. The motion carried.

**Executive Director's Report**

The Executive Director presented the following information to the Board:

- The Executive Director informed the Board that online renewal is progressing smoothly. Ninety-five percent of applicants who have renewed have done so online.
  - Most of the feedback has been positive and the office is working to improve on the negative aspects that have been voiced.
- The Executive Director informed the Board that the budget is on track with his projections.
- The Executive Director stated that he has been attending management training seminars.
- The Executive Director informed the Board that he has been attending strategic planning meetings to prepare for a pandemic flu outbreak.
- The office has purchased a paper folder to increase efficiency when sending out correspondence, renewals, etc.
- Beginning July 1, 2006 the Board will make changes to license wall certificates; all certificates will be produced in the office out of the CAVU licensing system.
- The formal Executive Director's report is attached to the minutes.

**New Business**

**Review of Inspection Process**

- The enforcement staff spoke to the Board regarding their proposal to conduct regional educational forums in lieu of conducting random inspections.

- Jeffrey Rosa did a survey of other state physical therapy boards, as well as other boards in Ohio, and found that most boards do not perform on-site inspections.
- Donna Baker stated that most facilities are already inundated with various inspections from organizations such as Medicare and credentialing agencies.
- Thomas Caldwell stated that the people who show up to educational activities are usually not the practitioners needing more education; it is the people in smaller clinics away from the larger cities who are usually in need of more education.
- Jeffrey Rosa stated that continuing education could be offered for attending these educational seminars. Mr. Rosa added that free continuing education could draw in all types of practitioners.

#### Requirement of Social Security Number (SSN)

- The Executive Director stated that the Physical Therapy Section decided to make submission of a SSN a requirement prior to issuance of a license.
- State and federal laws require the Board to collect an applicant's SSN for child support enforcement purposes and for reporting to the HIPDB.
- Each individual Section will decide whether or not to require a SSN, but the general consensus of the Board was that this requirement should be adopted by all three Sections.

#### Office Hours

Rebecca LeBron has requested more information from the staff in order to make a change to the office hours. The Executive Director will submit the required information to the Joint Board President, and the Executive Director and President will make a decision regarding changes to the office hours.

#### Occupational Therapy Section Report

Martha Cameron presented the Occupational Therapy Section report. Ms. Cameron reported that the Section began using the online renewal with this spring's renewal applications. The Section also updated its rules and jurisprudence examination. Due to the resignation of Paul Hoffer, the Governor will be appointing an occupational therapy assistant to fill the vacancy. The Section plans to hold a retreat to discuss current issues within the profession.

#### 2006 Accomplishments

The Section accomplished the following in Fiscal Year 2006:

- Posted a position paper on the topic of dysphagia.
- Began a dialogue with the Ohio Department of Education and Ohio Department of Mental Health on issues relating to the practice of occupational therapy.
- Legislation was passed adding an occupational therapy assistant as a Board member.
- Presented at various educational programs, OOTA district meetings, and conferences around Ohio.
- Updated the standard responses to issues.
- Reviewed the effectiveness of the investigative process.

#### 2007 Goals

The Section established the following goals for Fiscal Year 2007:

- Investigate the use of aides as service extenders.
- Make the Enforcement Division and the investigative process more efficient and effective.
- Create a "new Board member" orientation.
- Review the rules on a regular basis and make updates as necessary.
- Continue to improve the dialogue between the Board and other state agencies and the occupational therapy community.
- Increase communication with the licensed occupational therapy practitioners via the newsletter and listserv.

#### Physical Therapy Section Report

Barbara Kraynik presented the Physical Therapy Section report. Ms. Kraynik reported that the PT Section has established a continuing competency committee. In addition, the Education Oversight Liaisons streamlined the process with Diane Moore taking a more active role with licensure applicants. All of the Section's outstanding

applications have been resolved. The Section is investigating the possibility of offering the jurisprudence examination online. The Section will hold another retreat this year.

#### 2006 Accomplishments

The Section accomplished the following in Fiscal Year 2006:

- Established a committee to review potential changes to continuing education process.
- Education Oversight streamlined its process and gave the staff more responsibility.
- All outstanding applications were resolved.
- Held a retreat to discuss the use of professional portfolios and fraud/abuse.

#### 2007 Goals

The Section established the following goals for Fiscal Year 2007:

- Continue discussions regarding proposed changes to continuing education with the ultimate goal of attempting to achieve continuing competence.
- Increase the supply of physical therapists in Ohio.
- Improve the jurisprudence examination.
- Ensure that the Physical Therapy Section stays involved in Joint Board activities.

#### Athletic Trainers Section Report

Kurt McClurg presented the Athletic Trainers Section report. Mr. McClurg reported that the Section revised the jurisprudence examination in accordance with their administrative rule changes and implemented online renewal for the 2006 renewal. In addition, the Section added an hour of ethics to its continuing education requirement.

#### 2006 Accomplishments

The Section accomplished the following in Fiscal Year 2006:

- Introduced online renewal
- Revised jurisprudence examination

#### 2007 Goals

The Section established the following goals for Fiscal Year 2007:

- Engage in dialogue with the Ohio Athletic Trainers Association.
- Define the role of the Enforcement staff

#### **Old Business**

##### Joint Board Legislation

- Jeffrey Rosa informed the Section that Representative Fessler won her House district primary and was likely to win re-election in November.
  - Mr. Rosa stated that House Bill 403 introduced by Representative Fessler is not likely to pass during this General Assembly.
  - Representative Fessler is aware of the Board's opposition to the bill.
- Mr. Rosa asked if each Section wanted to pursue its own legislation or continue as a joint effort.
- Mr. Rosa suggested that much of what is contained in the Board's original draft could be passed in the next budget bill.
- Gary Weiss asked how the Sponsor for the Joint Board Bill was selected.
  - Mr. Rosa answered that the Board did not ask Representative Fessler to introduce the legislation, Representative Fessler was drafting language regarding the Physical Therapy Section and received word of the Joint Board legislation and added it to her bill.
  - Mr. Weiss suggested introducing the legislation in the State Senate.

##### Criminal Records Checks

- Jeffrey Rosa informed the Board that each Section has agreed that criminal record checks would better protect the public. The checks would be required prior to licensure.

- Board directors are currently meeting to establish a unified approach to present to the legislature to obtain passage of a bill that would provide the boards with the statutory authority needed to implement criminal records checks.
- Mr. Rosa said that the cost of the records checks would be borne by the applicant. Records checks currently cost \$39.00 for ink fingerprints and \$69.00 for computer scanned prints.

**Items for the Next Meeting**

- Budget Update
- Joint Board Legislation Update
- Section Reports
- Review of FY 2006 Annual Report
- Fiscal Year 2006 Joint Board and Section Accomplishments
- Executive Director Performance Review
- Vote on 2007 Schedule
- Criminal Record Check Requirement

**Next Meeting**

The next Joint Board meeting is scheduled for Thursday, September 21, 2006 at 10:00 a.m.

**Action:** Raymond Bilecky moved that the meeting be adjourned. Vincent O'Brien seconded the motion. The motion carried. The meeting adjourned at 10:35 a.m.

Respectfully submitted

*Joseph A. Kirk*

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Rebecca LeBron, President  
Joint Board

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Kurt McClurg, Secretary  
Joint Board

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Jeffrey M. Rosa  
Executive Director

KDM:jmr:jak