

Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board
Joint Board Meeting
January 6, 2005
10:05 A.M.
South A

MEMBERS PRESENT

Donna Baker, PT
Lois Borin, OT, Secretary
Martha Cameron, OT
Amy Heilmann-Rocco, PT, President
Paul Hoffer, OT
Barbara Kraynik, PT
John Lombardo, MD
Hector Merced, OT
Paul G. Miller, AT
Vincent O'Brien, AT
Sandra Pomeroy, PT
Thomas Vignos, Public Member

MEMBERS ABSENT

Jody Benda, AT
Robert Frampton, PT
Rebecca LeBron, OT
Kurt McClurg, AT

CALL TO ORDER

The meeting was called to order by the Joint Board President, Amy Heilmann-Rocco at 10:05 A.M.

NEW BOARD MEMBERS

The Board welcomed Paul Hoffer, the newly appointed member of the Occupational Therapy Section.

APPROVAL OF MINUTES

Martha Cameron moved that the September 23, 2004 meeting minutes be approved as submitted. Sandra Pomeroy seconded the motion. The motion carried.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director presented the following information to the Board:

- Jeffrey Rosa stated things are quite busy at the office, primarily due to renewals.
- The physical therapy and athletic training renewals are coming to a close. However, athletic trainers are able to renew after January 31 with the provision of a late fee. The Board mailed approximately 6000 renewals. As of January 6, 2005, about seventy percent were returned and processed.
 - A letter will be sent to physical therapists and physical therapist assistants who have not renewed by mid January 2005 to alert them their license will expire January 31, 2005 if they do not renew their license. This pro-active approach will hopefully reduce the number of individuals who inadvertently work on an expired license.
- Actual spending is on target with estimates for fiscal year 2005.
 - A large reason for this is the fiscal year 2005 bills that were paid with fiscal year 2004 encumbrances.
- The Executive Director would like to shift publication of the annual report to reflect the fiscal year instead of the calendar year.
 - The Executive Director asked that each Section draft goals for fiscal year 2006 and accomplishments for fiscal year 2005 to bring to the May 5, 2005 Joint Board meeting.
- Jeffrey Rosa reminded all members that they must return their financial disclosure statements to the Ohio Ethics Commission by April 15, 2005.

The formal Executive Director's report is attached to the minutes for reference.

STAFF PRESENT

Lisa Foor, Enforcement Division Supervisor
Joseph Kirk, Administrative Assistant
Gina Longstreth, Investigator
Jeffrey Rosa, Executive Director
Jason Schutte, Investigator
Stephanie Youst, Executive Secretary

LEGAL CONSULTANTS

Steve McGann, AAG
Barbara Pfeiffer, AAG (not present)

GUESTS

Cindy Kief

ADMINISTRATIVE MATTERS

Action: Martha Cameron moved to postpone the election of Joint Board officers until May 5, 2005 due to the absence of Jody Benda, Robert Frampton, and Kurt McClurg. Thomas Vignos seconded the motion. The motion carried.

Action: Martha Cameron moved to extend the terms of the current officers through the May 5, 2005 meeting. John Lombardo, M.D., seconded the motion. The motion carried.

Action: Barbara Kraynik moved that the Joint Board authorize the use of signature stamps or electronic signatures by the Board President, the Board Secretary, and the Executive Director for the period beginning January 7, 2005 and ending immediately following the January 2006 meeting. Sandra Pomeroy seconded the motion. The motion carried.

Action: Sandra Pomeroy moved that the Joint Board authorize the Executive Director to make editorial changes to motions for the period beginning January 7, 2005 and ending immediately following the January 2006 meeting. Barbara Kraynik seconded the motion. The motion carried.

Action: Barbara Kraynik moved that the Joint Board authorize the use of hearing examiners for Board hearings for the period beginning January 7, 2005 and ending immediately following the January 2006 meeting. Sandra Pomeroy seconded the motion. The motion carried.

OLD BUSINESS

Law Changes

- Representative Fessler is still planning on introducing her bill in 2005.
 - Jeffrey Rosa will present proposed changes to Representative Fessler.
 - A new version of the bill will then be drafted by the Legislative Service Commission.
 - Jeffrey Rosa will meet with Rep. Fessler after the new version of her legislation is drafted to discuss any items that are not supported by the Board.
- Amy Heilmann-Rocco asked if there is an alternative sponsor to Representative Fessler for the Joint Board bill, in the event that she does not introduce her bill.
 - Mr. Rosa stated that he has legislators in mind, but has not yet approached anyone.

NEW BUSINESS

No Show Policy

The Executive Director plans to draft a policy to govern no-show cancellations for hotel accommodations.

- To prevent being charged for a hotel room, the office must give at least twenty-four hours notice of reservation cancellation.
- Jeffrey Rosa proposed that after two no-show cancellations without valid reason, a Board member will be responsible for making their own accommodations, and will then be reimbursed by the Board.
- This policy is to ensure that the Board no longer pays for unused hotel rooms for members who repeatedly cancel without advance notice.

The Board agreed by general consent to institute the policy.

Occupational Therapy Section Report

Martha Cameron presented the Occupational Therapy Section report. Paul Hoffer was appointed by the Governor to replace Sally Oberbeck, who resigned mid-term. The Section is continuing to refine its rules to better serve the public. The Section complemented the staff on the increased role the office has taken.

Physical Therapy Section Report

Sandra Pomeroy presented the Physical Therapy Section report. Amy Heilmann-Rocco was elected as Section Chairperson following this meeting. Barbara Kraynik was elected Section Secretary. The Section electronically published its newsletter. The Section is currently reviewing its rules. The Section will continue to revise their standard responses.

Athletic Trainers Section Report

Paul Miller presented the Athletic Trainers Section report. The Section is currently in the middle of their license renewal, and electronically published the Section newsletter.

ITEMS FOR THE NEXT MEETING

- Election of Officers
- Accomplishments for fiscal year 2005 and goals for fiscal year 2006 from each Section.
- Budget Update
- Joint Board Legislation Update

NEXT MEETING

The next Joint Board meeting is scheduled for Thursday, May 5, 2005 at 10:00 AM.

Action: Paul Miller moved that the meeting be adjourned. Donna Baker seconded the motion. The motion carried. The meeting adjourned at 10:40 A.M.

Respectfully submitted,
Joseph A. Kirk

Amy Heilmann-Rocco, President
Joint Board

Lois Borin, Secretary
Joint Board

Jeffrey M. Rosa
Executive Director

LAB:jmr:jak