



## Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board

### **Joint Board Meeting**

September 6, 2012

10:00 a.m.

South A

#### **Members**

Raymond Bilecky, PT  
Thomas Caldwell, PT  
Jason Dapore, DO  
Mary Kay Eastman, PT  
Rebecca Finni, OT,  
Aaron Galpert, AT  
Jean Halpin, OT  
Karen Holtgreffe, PT  
Brian Hertz, AT, Secretary  
Nanette Shoemaker, OTA  
Kimberly Lawler, OT, President  
James Lee, PT, President-Elect  
Vincent O'Brien, AT  
Mary Stover, OT

#### **Legal Counsel**

Yvonne Tertel, AAG

#### **Staff**

Diane Moore, Executive Assistant  
Adam Pennell, Investigator Assistant  
Lisa Ratinaud, Enforcement Division Supervisor  
Jeffrey Rosa, Executive Director

#### **Guests**

Jacquelyn Chamberlin, OOTA  
Victoria Gresh, OPTA  
Sam Coppoletti  
Lynn Busdeker  
Ronald Kleinman  
Kim Uscilowski  
Lauren Carr  
Levi Tkach  
Daniel Hurley

#### **Call to Order**

The meeting was called to order by Joint Board President Kimberly Lawler at 10:03 a.m.

Kimberly Lawler, President, welcomed the DPT students from Ohio University.

#### **Mission Statement**

Kimberly Lawler read the Board Mission Statement:

The mission of the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board is to actively promote and protect the health of the citizens of Ohio through effective regulation of the professions of occupational therapy, physical therapy, and athletic training. Goals to achieve this mission include:

- Ensuring that individuals practicing occupational therapy, physical therapy, and athletic training meet sufficient standards of education, training, competence, and ethics, as defined in the laws and rules governing the profession.
- Investigate and discipline licensees whose practice falls below the minimal standards of care.
- Define and advocate for standards of safe OT, PT, AT practice, and ensure that the laws and rules governing the practice accurately reflect current standards.
- Provide information about the licensees of the OT PT AT Board, the Board's functions and operations, and the laws governing the practice of OT, PT, and AT.

#### **Approval of Minutes**

**Action:** Brian Hertz moved that the March 8, 2012 meeting minutes be approved as submitted. Mary Kay Eastman seconded the motion. The motion carried.

**Executive Director’s Report**

The Executive Director presented the following information to the Board:

- The Executive Director reported that Marilyn Mount, former Chair of the Physical Therapy Section, lost her bout with cancer. In lieu of flowers her family asked for donations to a scholarship for the physical therapy program at Cleveland State University.
- The Executive Director informed the Board this is the last Board meeting for Vincent O’Brien, Mary Stover, and Nanette Shoemaker. The Executive Director thanked them for serving on the Board. The Executive Director also informed the Board the following Board Members have applied for reappointment: Sam Coppoletti, James Lee, and Karen Holtgrefe.
- The Executive Director reported that he is meeting with the Governor’s office next Thursdays to discuss reappointments.
- The Executive Director informed the Board that he has been preparing the FY 2014-2015 budget. The Executive Director further reported that he requested funds for 2015 to start a project to scan the licensure files.
- The Executive Director reported that the Joint Board bill should be introduced in November 2012 and reintroduced at the start of the next General Assembly.

The formal Executive Director’s report is attached to the minutes.

**Action:** Kimberly Lawler moved that the Board go into executive session pursuant to section 121.22(G)(1) of the Ohio Revised Code to discuss personnel matters related to the employment of a public employee. Thomas Caldwell seconded the motion.

The Executive Director called the roll:

Raymond Bilecky	Yes
Thomas Caldwell	Yes
Jason Dapore	Yes
Mary Kay Eastman	Yes
Rebecca Finni	Yes
Aaron Galpert	Yes
Jean Halpin	Yes
Karen Holtgrefe	Yes
Brian Hartz	Yes
Kimberly Lawler	Yes
James Lee	Yes
Vincent O’Brien	Yes
Nanette Shoemaker	Yes
Mary Stover	Yes

The Section went into executive session at 10:12 am and came out at 10:27 am. There was no action taken.

**Special Orders**

*Joint Board President-Elect*

Vincent O’Brien nominated Brian Hartz to be Joint Board President-Elect. Kimberly Lawler closed the nominations. All members present unanimously voted to elect Brian Hartz as Joint Board President-Elect beginning September 6, 2012 and ending immediately following the September 2013 Joint Board meeting at which time he will become the Joint Board President through the end of the of the September 2014 Joint Board Meeting.

*Joint Board Secretary*

Brian Hartz nominated Aaron Galpert to be Joint Board Secretary. Kimberly Lawler closed the nominations. All members present unanimously voted to elect Aaron Galpert to be Joint Board Secretary for the period beginning September 6, 2012 and ending immediately following the September 2013 Joint Board meeting.

**Action:** Mary Kay Eastman moved to authorize the use of signature stamps or electronic signatures by the Joint Board President, Joint Board Secretary, and the Executive Director for the period beginning September 6, 2012 and ending September 30, 2013. Mary Stover seconded the motion. The motion carried.

**Action:** Brian Hartz moved to authorize the Executive Director to make editorial changes to motions for the period beginning September 6, 2012 and ending September 30, 2013. Karen Holtgreffe seconded the motion. The motion carried.

### **Open Forum**

None

### **Discussion of Law Changes**

The Executive Director informed the Board that the Joint Board bill will be introduced in November and reintroduced in the next General Assembly.

### **Old Business**

None

### **New Business**

#### **Occupational Therapy Section Report**

Jean Halpin presented the Occupational Therapy Section report. Ms. Halpin reported that the Section held a retreat in August 2012 at which the Section updated its strategic plan. The Section is in the process of reviewing the rules governing the OT/OTA supervision ratios. The Section also discussed occupational therapists working in a consultative role as an emerging area of practice. Ms. Halpin reported that the Section is considering including multicultural competency as a requirement for continuing education for licensure renewal. Ms. Halpin reported that Mary Stover along with Mary Kay Eastman presented at the OT/PT School Based Institute. Ms. Halpin thanked Nanette Shoemaker and Mary Stover for serving on the Board.

#### **Physical Therapy Section Report**

Raymond Bilecky presented the Physical Therapy Section report. Mr. Bilecky reported that the Section passed along their condolences to Marilyn Mount's family. Mr. Bilecky reported that Section held a retreat in April 2012. The Section is looking to compare the Ohio Physical Therapy laws against the Federation of State Boards of Physical Therapy (FSBPT) Model Practice Act. Mr. Bilecky further reported that the Section is dealing with changes related to fixed date testing for the National Physical Therapy Examination. Mr. Bilecky also reported that the Section is working with the Ohio Physical Therapy Association on a continuing competence taskforce.

#### **Athletic Trainers Section Report**

Brian Hartz presented the Athletic Trainers Section report. Mr. Hartz reported that the Section held a retreat in July 2012 and updated the Section's strategic plan. The Section reviewed the Ohio Athletic Training Practice Act and obtained feedback from OATA. Dr. Hartz further reported that the Section has been working on audience specific presentations, which was spear headed by Vincent O'Brien. Dr. Hartz thanked Vincent O'Brien for 12 years of service on the Athletic Trainers Section.

#### **Customer Satisfaction Survey Results**

The Board reviewed the customer satisfaction survey results. The Executive Director noted that the Board's website was updated to add a subpage for the section links to the drop down menu webpages. The Executive Director informed the Board that the overall customer satisfaction meets the goal of 4.3.

#### **Board Sponsored CE Sessions**

The Executive Director reported that the Lisa Ratinaud, Enforcement Division Supervisor is working with Jean Halpin on securing a location at an OhioHealth facility to host the next Board Sponsored CE Session. The next Board Sponsored CE Session will be held in the fall of 2012.

#### **2013 Meeting Calendar Review**

The Executive Director requested that the members review the proposed meeting dates and forward of any potential changes to him by next week.

2012 Annual Report

The Executive Director presented a draft of the 2012 annual report. Board members will forward revisions to the Executive Director by next week.

Policy Review Manual

The Executive Director reported that he will perform a manual review of the policy and procedures manual each fall to see if any policies or procedures need to be updated or adjusted to reflect the current Board processes. This fall the Board will pilot the new licensing system this fall. In addition, the Executive Director will work closely with Diane Moore, Executive Assistant on the license review process and review metrics. This shift will allow the Executive Director more time to work on the global management planning for the organization.

Items for the Next Meeting

- Section Reports
- Update on Joint Board Bill
- Customer Satisfaction Survey
- Legislative Changes
- Executive Director Evaluation

Next Meeting

The next Joint Board meeting is scheduled for Thursday, March 7, 2013 at 10:00 a.m.

**Action:** Brian Hertz moved that the meeting be adjourned. Mary Kay Eastman seconded the motion. The motion carried. The meeting adjourned at 10:57 a.m.

Respectfully submitted,  
*Diane Moore*

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Kimberly Lawler, OT, President  
Ohio Occupational Therapy, Physical Therapy,  
and Athletic Trainers Board

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Brian Hertz, AT, Secretary  
Ohio Occupational Therapy, Physical Therapy,  
and Athletic Trainers Board

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Jeffrey M. Rosa, Executive Director  
Ohio Occupational Therapy, Physical Therapy,  
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**BH:jmr:dm**